



GOVERNMENT OF PUDUCHERRY

**Municipal Recruitment Rules
A Compendium**

(From 1st January, 1985 to 31st December, 2015 with all amendments)

LOCAL ADMINISTRATION DEPARTMENT

2016

**Recruitment Rules arranged
Section / Department wise of the Municipalities
in the Order of Hierarchy**

- 1. Administrative Section**
- 2. Accounts Section**
- 3. Revenue Section**
- 4. Survey Section**
- 5. Health & Sanitation Section**
- 6. Public works Section**
- 7. Engineering Section**
- 8. Electrical Section**
- 9. Horticultural Section**
- 10. Electronic Data Processing (EDP) Section**
- 11. Centrally Sponsored Schemes Implementation Section**

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1. RECRUITMENT RULES FOR POSTS IN ADMINISTRATIVE SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1.	Deputy Commissioner (Pondicherry Municipality)	The Pondicherry Municipalities Group 'A' and 'B' posts Recruitment Rules, 1999	G.O.Ms.No.21, Dt. 04.06.1999 of the Local Administration Secretariat	Supplement to the Gazette No.35, Dt.31.08.1999	
2.	Assistant Commissioner (Oulgaret Municipality)	The Pondicherry Municipalities Group 'A' and 'B' posts Recruitment Rules, 1999	G.O.Ms.No.21, Dt. 04.06.1999 of the Local Administration Secretariat	Supplement to the Gazette No.35, Dt.31.08.1999	
3.	Office Manager-Gr.I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
4.	Office Manager-Gr.II	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
5.	Office Manager-Gr.III	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
6.	Senior Assistant	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	

7.	Junior Assistant	(i) The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994 (ii) Pondicherry Municipal Subordinate Services (Junior Assistant) Recruitment Rules, 2003.	(i) G.O.Ms.No.1, Dt.03.04.1995 of the Development Department (LA) (ii) G.O.Ms. No. 61, Dt. 02.09. 2003 of the Local Administration Secretariat	Supplement to the Gazette No.31, Dt.01.08.1995 Supplement to the Gazette No.38, Dt.23.09.2003	
8.	Stenographer (Senior Grade) (Re-designated as Stenographer Gr.II)	(i) The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999 (ii) The Puducherry Municipalities Group 'C' posts Recruitment (Amendment) Rules, 2008	(i) G.O.Ms.No.23, Dt.04.06.1999 of the Local Administration Secretariat (ii) G.O.Ms. No. 101, Dt. 11.03. 2008 of the Local Administration Secretariat	Supplement to the Gazette No.42, Dt.19.10.1999 Supplement to the Gazette No.14, Dt.01.04.2008	
9.	Stenographer (Junior Grade) (Re-designated as Stenographer Gr.III)	(i) The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999 (ii) The Puducherry Municipalities Group 'C' posts Recruitment (Amendment) Rules, 2008	(i) G.O.Ms.No.23, Dt.04.06.1999 of the Local Administration Secretariat (ii) G.O.Ms. No. 101, Dt. 11.03. 2008 of the Local Administration Secretariat	Supplement to the Gazette No.42, Dt.19.10.1999 Supplement to the Gazette No.14, Dt.01.04.2008	
10.	Private Branch	The Pondicherry Municipalities Group 'C' posts	G.O.Ms.No.23,	Supplement to	

	Exchange operator	Recruitment Rules, 1999	Dt.04.06.1999 of the Local Administration Secretariat	the Gazette No.42, Dt.19.10.1999	
11.	Caretaker	The Pondicherry Municipalities Group 'D' posts Recruitment Rules, 1994	G.O.Ms.No.3, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
12.	Watchman	The Pondicherry Municipalities Group 'D' posts Recruitment Rules, 1994	G.O.Ms.No.3, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
13.	Peon	The Pondicherry Municipalities Group 'D' posts Recruitment Rules, 1994	G.O.Ms.No.3, Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

2. RECRUITMENT RULES FOR POSTS IN ACCOUNTS SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1.	Senior Accounts Officer	The Pondicherry Municipalities (Recruitment) Rules, 1999	G.O.Ms.No.85 Dt.10.09.1999 of the Local Administration Secretariat	Supplement to the Gazette No.2, Dt.11.01.2000	
2.	Junior Accounts Officer	The Pondicherry Municipalities (Recruitment) Rules, 1999	G.O.Ms.No.85 Dt.10.09.1999 of the Local Administration Secretariat	Supplement to the Gazette No.2, Dt.11.01.2000	
3.	Store Keeper Grade-II	The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999	G.O.Ms.No.23, Dt.04.06.1999 of the Local Administration Secretariat	Supplement to the Gazette No.42, Dt.19.10.1999	
4.	Store Keeper Grade-III	The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999	G.O.Ms.No.23, Dt.04.06.1999 of the Local Administration Secretariat	Supplement to the Gazette No.42, Dt.19.10.1999	

3. RECRUITMENT RULES FOR POSTS IN REVENUE SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1.	Revenue Officer	The Pondicherry Municipalities (Recruitment) Rules, 1999	G.O.Ms.No.85 Dt.10.09.1999 of the Local Administration Secretariat	Supplement to the Gazette No.2, Dt.11.01.2000	
2.	Asst Revenue Officer Gr. I	(i) The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994 (ii) The Pondicherry Municipal Sub-Ordinate Services (Assistant Revenue Officer Gr.I) Recruitment Rules, 2004	(i) G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA) (ii) G.O.Ms.No.57 Dt.20.12.2004 of the Local Administration Secretariat.	Supplement to the Gazette No.31, Dt.01.08.1995	
3.	Asst Revenue Officer Gr. II	(i) The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994 (ii) The Pondicherry Municipal Sub-Ordinate Services (Assistant Revenue Officer Grade-II) Recruitment Rules, 2003	(i) G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA) (ii) G.O.Ms.No.100 Dt.:16.02.2004 of the Local Administration Secretariat.	Supplement to the Gazette No.31, Dt.01.08.1995 Supplement to the Gazette No.12, Dt.23.03.2004	
4.	Revenue Inspector	The Pondicherry Municipalities	G.O.Ms.No.1	Supplement to	

		(Recruitment)[Amendment] Rules, 1994	Dt.03.04.1995 of the Development Department (LA)	the Gazette No.31, Dt.01.08.1995	
5.	Bill Collector Gr.I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
6.	Bill Collector Gr.II	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
7.	Bill Collector Gr.III	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

4. RECRUITMENT RULES FOR POSTS IN SURVEY SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1.	Sub-Inspector of Survey	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
2.	Deputy Surveyor	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
3.	Field Surveyor	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
4.	Field man	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
5.	Field Assistant	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

5. RECRUITMENT RULES FOR POSTS IN HEALTH & SANITATION SECTION

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Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1.	Health Officer (Assistant Surgeon)	The Pondicherry Municipalities (Recruitment) Rules, 1999	G.O.Ms.No.85 Dt.10.09.1999 of the Local Administration Secretariat.	Supplement to the Gazette No.2, Dt.11.01.2000	
2.	Veterinary Medical Officer	The Pondicherry Municipalities (Recruitment) Rules, 1999	G.O.Ms.No.85 Dt.10.09.1999 of the Local Administration Secretariat.	Supplement to the Gazette No.2, Dt.11.01.2000	
3.	Controller of Bus Stand	The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999	G.O.Ms.No.23 Dt.04.06.1999 of the Local Administration Secretariat.	Supplement to the Gazette No.42, Dt.19.10.1999	
4.	Controller of Market	The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999	G.O.Ms.No.23 Dt.04.06.1999 of the Local Administration Secretariat.	Supplement to the Gazette No.42, Dt.19.10.1999	
5.	Sanitary Inspector Grade-I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
6.	Sanitary Inspector Grade-II	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
7.	Sanitary Maistry Grade-I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	

8.	Sanitary Maistry Grade-II	(i) The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994 (ii) The Pondicherry Municipalities Group 'C' post of Sanitary Maistry Grade-II Recruitment Rules, 2007	(i) G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA) (ii) G.O.Ms.No.80 Dt.20.12.2007 of the Local Administration Department	Supplement to the Gazette No.31, Dt.01.08.1995 Supplement to the Gazette No.1, Dt.01.01.2008	
9.	Health Assistant	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
10.	Sanitary Worker	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
11.	Ayah	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

6. RECRUITMENT RULES FOR POSTS IN PUBLIC WORKS SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this
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1.	Executive Engineer	The Pondicherry Municipalities Group 'A' and 'B' posts Recruitment Rules, 1999	G.O.Ms.No.21, Dt. 04.06.1999 of the Local Administration Secretariat.	Supplement to the Gazette No.35, Dt.31.08.1999	
2.	Assistant Engineer	The Pondicherry Municipalities (Recruitment) Rules, 1999	G.O.Ms.No.85 Dt.10.09.1999 of the Local Administration Secretariat.	Supplement to the Gazette No.2, Dt.11.01.2000	
3.	Junior Engineer (Civil)	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
4.	Draughtsman Grade-I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
5.	Draughtsman Grade-II	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
6.	Overseer Grade-I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
7.	Overseer Grade-II NB: 1. The post of Overseer Grade-I and the post of Overseer Grade-II in Municipalities and Commune Panchayats have been amalgamated as Overseer in the	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	

	<p>scale of pay of Rs. 4000-100-6000 w.e.f 05.04.2007 – vide G.O.Ms.No.4, dt. 05.04.2007 of the Local Admn. Secretariat.</p> <p>2. The scale of pay of post of Overseer has been revised to Rs. 5000-150-8000 and re-designated as Draughtsman Grade-II – vide G.O.Ms.No. 36, dt. 03.07.2007 of the Local Admn. Secretariat.</p>				
8.	Work Inspector Grade-I	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
9.	<p>Work Inspector Grade-II</p> <p>NB: 1. The designation of Work Inspector Grade – II includes the erstwhile building Maistry Grade-II , Road Inspector which have been amalgamated with a single category of Work Inspector Grade-II –vide G.O.Ms.No. 81, dt. 10.08.1992 of the Development Department (LA).</p> <p>2. The post of Work Inspector Grade-I in the scale of pay of Rs. 950-20-1150-EB-25-1500 and the post of Work Inspector Grade-II in the scale of pay of Rs. 950-20-1150-EB-25-1400 have been amalgamated to</p>	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	

	be Work Inspector in the scale of pay of Rs. 3050-4590 with effect from 31.12.1999 – vide G.O.Ms. No. 175, dt. 31.12.1999 of the Local Admn. Secretariat.				
10.	Tracer NB: The post of the Tracer has been re-designated as Overseer w.e.f 01.01.1996 – vide G.O.Ms.No.55, dt. 27.09.2007 of the Local Admn. Secretariat.	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
11.	Maistry (Works)	The Pondicherry Municipalities Group ‘D’ Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
12.	Gangman	The Pondicherry Municipalities Group ‘D’ Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
13.	Mazdoor	The Pondicherry Municipalities Group ‘D’ Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

7. RECRUITMENT RULES FOR POSTS IN ENGINEERING SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
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1.	Junior Engineer (Mechanical)	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
2.	Driver Grade-I	The Pondicherry Municipalities, Group 'C' posts of Driver (Grade I, II and III) Recruitment Rules, 2004.	G.O.Ms.No.37 Dt.02.11.2004 of the Local Administration Secretariat	Supplement to the Gazette No.51, Dt.21.12.2004	
3.	Driver Grade-II	The Pondicherry Municipalities, Group 'C' posts of Driver (Grade I, II and III) Recruitment Rules, 2004.	G.O.Ms.No.37 Dt.02.11.2004 of the Local Administration Secretariat	Supplement to the Gazette No.51, Dt.21.12.2004	
4.	Driver Grade-III	(i) The Pondicherry Municipalities, Group 'C' posts of Driver (Grade I, II and III) Recruitment Rules, 2004. (ii) The Pondicherry Municipalities, Group 'C' posts of Driver (Grade I, II and III) Recruitment (Amendment) Rules, 2008	(i) G.O.Ms.No.37 Dt.02.11.2004 of the Local Administration Secretariat (ii) G.O.Ms.No.5 Dt.19.06.2008 of the Local Administration Secretariat	Supplement to the Gazette No.51, Dt.21.12.2004 Supplement to the Gazette No.29, Dt.15.07.2008	
5.	Mechanic/ Welder/ Fitter/ Tinker/ Automobiles/ Turner/ Blacksmith/ Painter	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
6.	Plumber	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	
7.	Helper to Mechanic (Auto)	The Pondicherry Municipalities, Group 'D' post of Helper to Mechanic (Auto) Recruitment Rules, 2005	G.O.Ms.No.22 Dt.19.07.2005 of the Local Administration Secretariat	Supplement to the Gazette No.33, Dt.16.08.2005	

8.	Carpenter	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
9.	Multipurpose Helper NB: The post of Multipurpose Tank Operator has been re-designated as Tank Operator vide G.O.Ms.No. 21, dt. 17.05.2007 of the Local Administration Department.	The Pondicherry Municipalities (Multipurpose Helper) Recruitment Rules, 1994	G.O.Ms.No.232 Dt.12.01.1995 of the Development Department (LA)	Supplement to the Gazette No.6, Dt.07.02.1995	
10.	Mason	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
11.	Cleaner	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	
12.	Helper	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

8. RECRUITMENT RULES FOR POSTS IN ELECTRICAL SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1	Junior Engineer (Electrical)	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31,	

				Dt.01.08.1995	
2	Electrician	(i) The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994 (ii) The Pondicherry Municipalities Group 'C' post of Electrician Recruitment Rules, 2004	(i) G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA) (ii) G.O.Ms.No.70 Dt.27.01.2005 of the Local Administration Secretariat	Supplement to the Gazette No.31, Dt.01.08.1995 Supplement to the Gazette No.7, Dt. 15.02.2005	
3	Assistant Electrician (Helper)	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

9. RECRUITMENT RULES FOR POSTS IN HORTICULTURE SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1	Assistant Horticulture Officer	The Pondicherry Municipalities (Recruitment)[Amendment] Rules, 1994	G.O.Ms.No.1 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.31, Dt.01.08.1995	

2	Garden Maistry Gr. II	The Pondicherry Municipalities Group 'C' posts of Garden Maistry Grade-II Recruitment Rules, 2008	G.O.Ms.No.20 Dt.23.10.2008 of the Local Administration Secretariat	Supplement to the Gazette No.50, Dt.09.12.2008	
3	Gardener	The Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994	G.O.Ms.No.3 Dt.03.04.1995 of the Development Department (LA)	Supplement to the Gazette No.35, Dt.29.08.1995	

10. RECRUITMENT RULES FOR POSTS IN ELECTRONIC DATA PROCESSING (EDP) SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1	Programmer	The Pondicherry Municipalities, (Group 'B' post of Programmer) Recruitment Rules, 2008.	G.O.Ms.No.12 Dt.05.08.2008 of the Local Administration Secretariat	Supplement to the Gazette No.34, Dt.19.08.2008	
2	Data Processing Assistant	The Pondicherry Municipalities, Group 'B' Post of Data Processing Assistant Recruitment Rules, 2005.	G.O.Ms.No.1 Dt.04.05.2005 of the Local Administration Department	Supplement to the Gazette No.21, Dt.24.05.2005	
3	Data Entry Operator	The Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999	G.O.Ms.No.23 Dt.04.06.1999 of the Local Administration Secretariat	Supplement to the Gazette No.42, Dt.19.10.1999	

11. RECRUITMENT RULES FOR POSTS IN CENTRALLY SPONSORED SCHEMES IMPLEMENTATION SECTION

Sl. No.	Name of the post	Title of the Recruitment Rules	G.O. No. & Date	Gazette No. & Date	Page No. in this Compendium
1.	Project Officer	The Pondicherry Municipalities, (Project Officer) (Recruitment) Rules, 1993.	G.O.Ms.No.117 Dt.22.09.1993 of the Development Department (LA)	Supplement to the Gazette No.45, Dt.09.11.1993	
2.	Community Organizer	The Pondicherry Municipalities Community Organizer and Assistant Community Organizer (Recruitment) Rules, 1993.	G.O.Ms.No.76 Dt.12.07.1993 of the Development Department (LA)	Supplement to the Gazette No.39, Dt.28.09.1993	
3.	Assistant Community Organizer	The Pondicherry Municipalities Community Organizer and Assistant Community Organizer (Recruitment) Rules, 1993.	G.O.Ms.No.76 Dt.12.07.1993 of the Development Department (LA)	Supplement to the Gazette No.39, Dt.28.09.1993	

1. ADMINISTRATIVE SECTION

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.21/LAS/96, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Local Administration Department, Pondicherry Notification issued in G.O. Ms. No. 286, dated 24th October 1980 and published as Supplement to Gazette No. 50, dated 9th December 1980 in so far as it relates to the Posts of Executive Engineer and Assistant Commissioner now redesignated as Deputy Commissioner, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'A' and 'B' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'A' and 'B' posts Recruitment Rules, 1999.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of post, its classification and scale of pay.*—The number of the said post, its classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedule.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the Schedule.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

8. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DEPUTY COMMISSIONER

(Ref: Notification issued in G.O.Ms. No.21 dated 04.06.1999 of Local Admn. Secretariat)

1. Name of the post	Deputy Commissioner (Pondicherry Municipality)
2. Number of post	(One) Subject to variation dependent on work-load.
3. Classification	Group 'B' Gazetted - (Non-Ministerial).
4. Scale of Pay	Rs. 6,500-200-10,500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By transfer failing which by transfer on deputation without deputation allowance.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By transfer from the grade of Revenue Officer in the Municipality in the grade failing which by transfer on deputation of officer from the Pondicherry Civil Services entry grade without deputation allowance. Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Government shall ordinarily not to exceed 3 years.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) ... Chairman Deputy Director (Municipal Administration). ... Member Commissioner, Municipality ... Member

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT COMMISSIONER

(Ref: Notification issued in G.O.Ms. No.21 dated 04.06.1999 of Local Admn. Secretariat)

1. Name of the post	Assistant Commissioner (Oulgaret Municipality)
2. Number of post	1 (One) Subject to variation dependent on work-load.
3. Classification	Group 'B' Gazetted - (Non-Ministerial).
4. Scale of Pay	Rs. 6,500-200-10,500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By transfer on deputation without deputation allowance.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By transfer on deputation of Assistant Director of Local Administration Department without deputation allowance. Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization/ department of the Government shall ordinarily not to exceed 3 years.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) ... Chairman Deputy Director (Municipal Administration) ... Member Commissioner, Municipality ... Member

(By order of the Lieutenant – Governor)

-Sd/-
(B. SANTHANAKRISHNAN)
Under Secretary to Govt. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF OFFICE MANAGER GRADE-I

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Office Manager Grade-I
2. Number of post	3 (Three) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of pay	Rs. 1,640-60-2,600-EB-75-2,900.
5. Whether selection post or non-selection post	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Essential: A Degree from a recognized University with five years of experience in office management.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not-applicable.
10. Period of probation, if any	Two years, for direct recruit.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation without deputation allowance.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>(i) By promotion from the post of Manager Grade-II with five years of regular service in the grade.</p> <p>(ii) By transfer on deputation of Municipal Officer Grade-I. Commissioner Grade-II, Panchayat Officer Grade-I from Local Administration Department, without deputation allowance.</p> <p>Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Government/ or Municipal/ Commune Panchayat shall ordinarily not to exceed three years.</p>
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	<p>(1) Director of Local Administration Department. ... Chairman</p> <p>(2) Deputy Director (Municipal Administration), ... Member Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Does not arise.
15. Remarks	The Municipality of nomenclature the post is deleted to be called as Office Manager Grade-I.

NB:

(1) The post of Office Manager Gr.I in the scale of pay of Rs. 5500-175-9000 and the post of Office Manager Gr.II in the scale of pay of Rs. 4500-125-7000 in Municipalities and Commune Panchayats have been amalgamated to be Office Manager in the scale of pay of Rs. 5500-175-9000 w.e.f. 15.06.2007 – vide G.O.Ms.No. 26, dt. 15.06.2007 of the Local Admn. Secretariat. (See Page No. 265 in the Appendix).

(2) The date of effect for amalgamation of the said posts has been changed as 01.01.1996 instead of 15.06.2007 – vide Corrigendum issued in G.O.Ms.No.98, dt. 20.02.2008 of the Local Admn. Secretariat. (See Page No. 274 in the Appendix).

SCHEDULE

RECRUITMENT RULES FOR THE POST OF OFFICE MANAGER GRADE-II

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Office Manager Grade-II
2. Number of posts	8 (Eight) Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of pay	Rs. 1,400-40-1,800-EB-50-2,300.
5. Whether selection post or non-selection post	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Essential: A Degree from a recognized University with four years experience in the type of work.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age : No Educational qualifications: No.
10. Period of probation, if any	Two years, for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion from the post of Manager Grade-III/Senior Assistant/ Stenographer Junior Grade with three years of regular service in the grades. (ii) In case of Municipalities where there is no post of Office Manager Gr.III/ Senior Assistant/ Stenographer Junior Grade by promotion from the Junior Assistant (950-1,500) 10 years of service in the grades
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	(1) Director of Local Administration ... Chairman Department. (2) Deputy Director ... Member (Municipal Administration), Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Does not arise.
15. Remarks	The variety of nomenclature for the post is restricted to be known only as Office Manager Grade-II.

NB:

(1) The post of Office Manager Gr.I in the scale of pay of Rs. 5500-175-9000 and the post of Office Manager Gr.II in the scale of pay of Rs. 4500-125-7000 in Municipalities and Commune Panchayats have been amalgamated to be Office Manager in the scale of pay of Rs. 5500-175-9000 w.e.f. 15.06.2007 – vide G.O.Ms.No. 26, dt. 15.06.2007 of the Local Admn. Secretariat. (See Page No. 265 in the Appendix).

(2) The date of effect for amalgamation of the said posts has been changed as 01.01.1996 instead of 15.06.2007 – vide Corrigendum issued in G.O.Ms.No.98, dt. 20.02.2008 of the Local Admn. Secretariat. (See Page No. 274 in the Appendix).

SCHEDULE

RECRUITMENT RULES FOR THE POST OF OFFICE MANAGER GRADE-III/ SENIOR ASSISTANT

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Office Manager Gr-III/ Senior Assistant
2. Number of posts	30 (Thirty) Subject to variation dependent on work-load.
3. Classification	Group 'C'-(Ministerial).
4. Scale of pay	Rs. 1,200-30-1,560-EB-40-2,040.
5. Whether selection post or non-selection post	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Essential: A Degree of a recognized University or its equivalent.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years, for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	80% by promotion from among any Junior Assistants who have 5 years of regular service in the grade. 20% by direct recruitment-direct recruitment shall be made from among candidates possessing a Degree of a recognized University and from any of the Junior Assistant possessing a Degree of a recognized University or equivalent and with 3 years of continued service in the post.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	(1) Director of Local Administration ... Chairman Department. (2) Deputy Director ... Member (Municipal Administration), Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.
15. Remarks	The variety of nomenclature for the post is restricted to be called as Office Manager Grade-III/Senior Assistant.

(By Order Of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT.

NB: Redesignated as Upper Division Clerk (UDC) in the scale of pay of Rs. 4000-100-6000 w.e.f 15.06.2007 – vide G.O.Ms.No.24, dt. 15.06.2007 of the Local Admn. Secretariat. (See Page No. 263 in the Appendix).

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No. 61/2003/LAS, dated 2nd September 2003)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of the notification issued under G. O. Ms. No. 194/97-98/LAS, dated 17th December 1997 of the Development Department, (LA), Pondicherry, relating to the post of Junior Assistant set forth in Schedule-XXVIII annexed thereto and published in the Supplement to the Gazette No.4, dated the 27th January 1998, save as respects things done or omitted to be done before such suggestion, the Lieutenant-Governor, Pondicherry, hereby makes the following rules regulating the method of recruitment to the post of Junior Assistant in the Municipalities of this Union Territory of Pondicherry, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipal Subordinate Services (Junior Assistant) Recruitment Rules, 2003.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of posts, its classifications and scale of pay.*—The number of the said post, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the said schedule.

4. *Disqualifications.*—No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

5. *Appointing authority.*—All appointments to Municipal subordinate services shall be made by the Municipal Council.

6. *Probation.*—Any person appointed under these rules shall, from the date on which he joins duty be on probation for a period of two years:

7. *Prescription of departmental test.*—(1) The Government may, be special or general order, prescribe any departmental test for the posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

8. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

9. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time in this regard.

(b) the appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ASSISTANT

(Ref: Notification issued in G.O.Ms. No.61 dated 02.09.2003 of the Local Admn. Secretariat)

1. Name of the post	Junior Assistant
2. Number of posts	151 (2003) Subject to variation dependent on work-load.
3. Classification	Pondicherry Municipal Subordinate Services - Group 'C'
4. Scale of pay	Rs. 3,050-75-3,950-80-4,590
5. Whether selection post or non-selection post	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Between 18 and 32 years. The crucial date for determining the age limit shall, in each case, be the last date up to which the employment Exchanges are asked to submit the names.
8. Educational and other qualifications required for direct recruits.	(i) A pass in SSLC or its equivalent; and (ii) A pass in Typewriting Lower Grade in English or Tamil or Malayalam or Telugu examination conducted by Government or Board of Technical Education.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualification: SSLC or its equivalent
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	Direct recruitment through a competitive examination to be conducted by the Local Administration Department/ Department of Personnel and Administrative Reforms, Pondicherry—80%. Promotion, failing which by direct recruitment—20%.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Promotion from the grade of Caretaker with 6 years of continuous service in the grade and other Group "D" employees with 8 years of continuous service in the respective grade. Note: (i) The expression Group "D" employees shall mean and include Peon, Watchman, Sanitary Helper, Sanitary Assistant, Helper and Mazdoor, Multipurpose Water-tank Operator, who have not been linked with any line of promotion in the Municipalities; (ii) The promote should pass Typewriting examination in Lower Grade in English or Tamil or Malayalam or Telugu conducted by Government or Board of Technical Education within the probation period.

13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	(1) Director (LAD) ... Chairman (2) Chairman of Municipal Council ... Member (3) Deputy Director (Municipal Administration) ... Member (4) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable
15. Remarks	Nil.

(By order of the Lt. Governor)

-Sd/-
(K. JAYAVELU)
UNDER SECRETARY TO GOVT. (LA)

NB:

(1) Redesignated as Lower Division Clerk (LDC) in the scale of pay of Rs. 3050-75-3950-80-4590 w.e.f 15.06.2007 – vide G.O.Ms.No.24, dt. 15.06.2007 of the Local Admn. Secretariat. (See Page No. 263 in the Appendix).

(2) Refer Pre-revised Recruitment rules at Page No. 278 in the Appendix.

**GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT**

G.O.Ms. No. 101/LAS/2008

Puducherry, dated 11.03.2008

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of Section 114 of the Pondicherry Municipalities Act, 1973 (No.9 of 1973) read with G.O.Ms.No.39/LAS/2003, dated 8/7/2003 of the Local Administration Secretariat Puducherry and of all other powers enabling him in this behalf, the Lieutenant Governor, Puducherry is pleased to make the following rules further to amended the Puducherry Municipalities Group-C posts Recruitment Rules, 1999 issued vide Notification under G.O.Ms.No.23/LAS/99, dated 4th June, 1999 of the Local Administration Secretariat Puducherry and published in supplement to the Official Gazette No.42, dated 19th October, 1999, in so far as they relate to the posts of Stenographer (Senior Grade) and Stenographer (Junior Grade), namely:-

1. **Short title and commencement:-** (1) These rules may be called the Puducherry Municipalities Group-C Posts Recruitment (Amendment) Rules, 2008.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. **Substitution of Schedule II and Schedule III:-**

In the Puducherry Municipalities Group-C posts Recruitment Rules, 1999, for Schedule II and Schedule III, the following, shall be substituted, namely:-

// BY ORDER OF THE LIEUTENANT GOVERNOR //

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVT. (LA)

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GRADE-II

(Ref: Notification issued in G.O.Ms. No.101 dated 11.03.2008 of the Local Admn. Secretariat)

1. Name of the post	STENOGRAPHER GRADE-II
2. Number of posts	2(Two) (2008) Subject to variation dependent on work-load.
3. Classification	Puducherry Municipal Subordinate services- Group 'C' Non-Gazetted – Ministerial.
4. Scale of Pay	Rs. 5,000-150-8,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	No
10. Period of probation, if any	Not applicable
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion, failing which by deputation
12. In case of recruitment by promotion/ absorption, grades from which promotion/ deputation/ absorption is to be made.	<u>Promotion</u> By promotion from among Stenographer Gr.III with 8 years of regular service in the grade. <u>Deputation</u> By deputation of officers from the Government Departments/ other Local Bodies, holding analogous post/ grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	1. Director L.A.D. Puducherry ... Chairman 2. Deputy Director (MA), L.A.D. Puducherry ... Member 3. Commissioner of Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GRADE-III

(Ref: Notification issued in G.O.Ms. No.101 dated 11.03.2008 of the Local Admn. Secretariat)

1. Name of the post	STENOGRAPHER GRADE-III
2. Number of posts	5 (Five) (2008) Subject to variation dependent on work-load.
3. Classification	Puducherry Municipal Subordinate services- Group 'C' Non-Gazetted – Ministerial.
4. Scale of Pay	Rs. 4,000-100-6,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No.
7. Age limit for direct recruits	Between 18 and 32 years (Relaxable for Municipal / Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the service rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made. Note:- In case of Recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.
8. Educational and other qualifications required for direct recruits.	Essential: (i) A pass in S.S.L.C (or) equivalent. (ii) A pass in Stenography in Lower Grade. (iii) A pass in Typing in Tamil (or) Telugu or Malayalam and pass in Typing in English in Higher Grade.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No. Educational Qualifications: As in the Column 12.
10. Period of probation, if any	Two years (for direct recruits).
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.

12. In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made.	<p>Promotion By promotion from among the Lower Division Clerks who have passed Stenography and Typewriting in English in the Lower Grade and rendered 8 years of regular service in the grade.</p> <p>Note: They should pass a speed test in Shorthand at 80 words per minute, higher grade examination in English typewriting and also acquire qualification in Tamil (or) Telugu (or) Malayalam Typewriting for eligibility for promotion.</p>
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>1. Director L.A.D. Puducherry ... Chairman</p> <p>2. Deputy Director (MA), L.A.D. Puducherry ... Member</p> <p>3. Commissioner of Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.
15. Remarks	Nil.

// BY ORDER OF THE LIEUTENANT GOVERNOR //

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVT. (LA)

NB:

(1) Re-designated as Stenographer Gr. III and Stenographer Gr. II respectively. The scale of pay has been revised w.e.f 08.07.2003 – vide G.O.Ms.No.39, dt. 08.07.2003 of the Local Admn. Secretariat.

(2) The date of effect for re-designation and revision of pay scale has been changed as 01.01.1996 instead of 08.07.2003 – vide G.O.Ms.No. 87, dt. 27.12.2007 of the Local Admn. Secretariat. (See Page No. 273 in the Appendix).

(3) Refer Pre-revised Recruitment rules at Page No. 282 in the Appendix.

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.23/LAS/99, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.49, dated 10th March 1982 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No. 13 of 30th March 1982, relating to the posts of Store-keeper Grade-II, Stenographer (Junior Grade), Private Branch Exchange Operator, Store-keeper Grade-III, Driver (HMV) and Driver (HMV/MMV) and also in supersession of the Notification issued in G.O. Ms. No. 74, dated 5th March 1983 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No.19 of the 10th May 1983, relating to the posts of Stenographer(Senior Grade), save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PRIVATE BRANCH EXCHANGE OPERATOR

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of the Local Admn. Secretariat)

1. Name of the post	Private Branch Exchange Operator
2. Number of post	1 (One) Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted - (Non-Ministerial).
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangti Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Essential: A pass in S.S.L.C. or equivalent. A Certificate in the trade of Telephone Operator from any recognized institute or 6 months practical experience in the type of work.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>Not applicable.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members of the Municipal Council duly nominated by the Council. ... Member</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Remarks</p>	<p>Nil.</p>

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra- ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—
(a) Who has entered into or contracted a marriage with a person having a spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF CARETAKER

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Caretaker
2. Number of posts	14 (Fourteen) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 755-12-955-14-1,025.
5. Whether selection post or non-selection post?	Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Watchman/ Peon having the educational qualification prescribed in column (8) with five years regular service.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council. ... Member</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF WATCHMAN

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Watchman
2. Number of posts	52 (Fifty-two) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	(i) 50% by direct recruitment. (ii) 50% by transfer from qualified Sanitary Workers.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/ deputation/transfer is to made.	By transfer from the post of Sanitary Worker possessing the prescribed qualification.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PEON

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Peon
2. Number of posts	49 (Forty-nine) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	50% by transfer from Watchman. 50% by direct recruitment.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By transfer from the post of Watchman, possessing the prescribed qualifications.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By order of the Administrator)

**-Sd/-
(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)**

2. ACCOUNTS SECTION

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT

(G.O.Ms. No.85/LAS/99-2000, dated 10th September 1999)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the recruitment rules relating to the posts of Health Officer, Veterinary Medical Officer, Revenue Officer, Assistant Engineer(Civil), Senior Accounts Officer and Junior Accounts Officer framed in the Notification issued in G.O.Ms.No.49, dated 10th March 1982, G.O.Ms.No.74, and G.O.Ms.No.75, dated 5th March 1983 and published as Supplement-II to Gazette No. 13, dated 30th March 1982, and Supplement to Gazette No. 19 dated 10th May 1983, respectively, save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) Rules, 1999.
2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.
3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.
4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the Schedules.

(2) All the posts specified in column (2) of the Schedule-III, IV and VI shall be classified as selection posts.

Explanation:—“*Selection posts*” means posts to which recruitment is made on grounds of merit and ability, the seniority being counted where merits are approximately equal.

5. *Disqualifications.*—(1) No person,—
 - (a) Who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the pre-revised scale of pay of Rs.950-20-1,150-EB-25-1,500 and below be made by a Selection Committee consisting of the Chairman of the Municipal Council and two members of the Municipal Council duly nominated by the Municipal Council and Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule (1), selection of candidate for appointment shall be made by a Selection Committee consisting of the Director of the Local Administration Department as Chairman, Deputy Director (Municipal Administration), the Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary, may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce test or both the tests for selection of candidate for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule(2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed either by the method of direct recruitment or by promotion under these rules shall, from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SENIOR ACCOUNTS OFFICER

(Ref: Notification issued in G.O.Ms. No.85 dated 10.09.1999 of the Local Admn. Secretariat)

1. Name of the post	Senior Accounts Officer
2. Number of post	1(One) Subject to variation dependent on work-load.
3. Classification	Group 'B'
4. Scale of Pay	Rs. 7,500-250-12,000.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years in case of promotion.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion/ transfer on deputation without deputation allowance.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>By transfer on deputation from the Senior Accounts Officer of the Pondicherry Administration or from Junior Accounts Officer with 3 years of regular service in the post.</p> <p>Note: The Junior Accounts Officer of the Local Bodies (Municipalities) with 3 years of regular service in the grade will also be considered and in case he is selected for appointment to the post the same will be deemed to have been filled by promotion. The officers of the Municipalities in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not to exceed 4 years).</p>

<p>13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?</p>	<p>Director (Local Administration) Department</p> <p>Deputy Director (Municipal Administration) Local Administration Department</p> <p>Commissioner of the Municipality</p>	<p>...</p> <p>...</p> <p>...</p>	<p>Chairman</p> <p>Member</p> <p>Member</p>
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SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ACCOUNTS OFFICER

(Ref: Notification issued in G.O.Ms. No.85 dated 10.09.1999 of the Local Admn. Secretariat)

1. Name of the post	Junior Accounts Officer
2. Number of posts	2 (Two) Subject to variation dependent on work-load.
3. Classification	Group 'B'.
4. Scale of Pay	Rs. 6,500-200-10,500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years in case of promotees.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	(i) By promotion, failing which by transfer on deputation without deputation allowance .. 50%; (ii) By transfer on deputation without deputation allowance .. 50%.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion from the grade of Office Manager Gr.I with 3 years of regular service in the grade and who have passed the Account Test (Higher) conducted by the Government. (ii) By deputation without deputation allowance from the grade of Junior Accounts Officer and Superintendent Grade-I from Government with 3 years of regular service in the grade. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed 3 years).

13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) Department	...	Chairman
	Deputy Director (Municipal Administration), Local Administration Department	...	Member
	Commissioner of the Municipality	...	Member

(By order of the Lieutenant – Governor)

-Sd/-

**(B. SANTHANAKRISHNAN)
Under Secretary to Govt. (LA)**

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.23/LAS/99, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.49, dated 10th March 1982 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No. 13 of 30th March 1982, relating to the posts of Store-keeper Grade-II, Stenographer (Junior Grade), Private Branch Exchange Operator, Store-keeper Grade-III, Driver (HMV) and Driver (HMV/MMV) and also in supersession of the Notification issued in G.O. Ms. No. 74, dated 5th March 1983 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No.19 of the 10th May 1983, relating to the posts of Stenographer(Senior Grade), save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STORE KEEPER GRADE-II

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of the Local Admn. Secretariat)

1. Name of the post	Store Keeper Grade-II
2. Number of posts	2(Two) Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted-Non-Ministerial.
4. Scale of Pay	Rs. 4,000-100-6,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation failing both by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion from the Grade of Store-keeper Grade-III with 5 years of continuous service in the grade. (ii) By transfer on deputation of holding analogous posts in Commune Panchayat/ Government without deputation allowance. Note: (i) The period of deputation, including the period of deputation in another ex-cadre posts held immediately preceding this appointment in the same or some other organization / Department of the Government/ shall ordinarily not to exceed 3 years. (ii) Candidate appointed to the post shall have to remit the security deposit as may prescribed by the Commissioner.

<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>Director (Local Administration) ... Chairman</p> <p>Deputy Director (Municipal Administration). ... Member</p> <p>Commissioner, Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Not applicable.</p>
<p>15. Remarks</p>	<p>Nil.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STORE KEEPER GRADE-III

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of the Local Admn. Secretariat)

1. Name of the post	Store Keeper Grade-III
2. Number of posts	2(Two) Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted - (Non-Ministerial).
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Essential: Successful completion of Apprentice Training under Apprentice training Scheme of the Government of Pondicherry in the trade of Store Keeper.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualification: No

10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Store Assistant with two years continuous service in the grade. Note: Candidate appointed to post shall have to remit the security deposit as may prescribed by the Commissioner.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members of the Municipal ... Member Council duly nominated by the Council. (3) Commissioner of the Municipality ... Member
14. Remarks	Nil.

3. REVENUE SECTION

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT

(G.O.Ms. No.85/LAS/99-2000, dated 10th September 1999)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the recruitment rules relating to the posts of Health Officer, Veterinary Medical Officer, Revenue Officer, Assistant Engineer(Civil), Senior Accounts Officer and Junior Accounts Officer framed in the Notification issued in G.O.Ms.No.49, dated 10th March 1982, G.O.Ms.No.74, and G.O.Ms.No.75, dated 5th March 1983 and published as Supplement-II to Gazette No. 13, dated 30th March 1982, and Supplement to Gazette No. 19 dated 10th May 1983, respectively, save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) Rules, 1999.
2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.
3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.
4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the Schedules.

(2) All the posts specified in column (2) of the Schedule-III, IV and VI shall be classified as selection posts.

Explanation:—“Selection posts” means posts to which recruitment is made on grounds of merit and ability, the seniority being counted where merits are approximately equal.

5. *Disqualifications.*—(1) No person,—
 - (a) Who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the pre-revised scale of pay of Rs.950-20-1,150-EB-25-1,500 and below be made by a Selection Committee consisting of the Chairman of the Municipal Council and two members of the Municipal Council duly nominated by the Municipal Council and Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule (1), selection of candidate for appointment shall be made by a Selection Committee consisting of the Director of the Local Administration Department as Chairman, Deputy Director (Municipal Administration), the Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary, may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce test or both the tests for selection of candidate for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule(2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed either by the method of direct recruitment or by promotion under these rules shall, from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF REVENUE OFFICER

(Ref: Notification issued in G.O.Ms. No.85 dated 10.09.1999 of the Local Admn. Secretariat)

1. Name of the post	Revenue Officer
2. Number of posts	3(Three) Subject to variation dependent on work-load.
3. Classification	Group 'B'.
4. Scale of Pay	Rs. 6500-200-10500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years for promotees.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by deputation without deputation allowances.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion from the grade of Revenue Officer Grade-I with 3 year service in the grade. (ii) By deputation from the post of Assistant Director, Local Administration Department with 2 years of regular service in the grade, the posts of Municipal Officer Grade-I, Panchayat Officer Grade-I and Commissioner Grade II of Local Bodies, Pondicherry with three years of service in the grade. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central/ Union Territory Administration/ Municipality/ Commune Panchayat shall ordinarily not to exceed 3 years)

13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration)	...	Chairman
	Deputy Director (Municipal Administration).	...	Member
	Commissioner of the Municipality	...	Member

(By order of the Lieutenant – Governor)

-Sd/-

**(B. SANTHANAKRISHNAN)
Under Secretary to Govt. (LA)**

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.57/LAS/2004, dated 22nd December 2004)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and of all other powers enabling him in this behalf and in supersession of the notification issued in G.O.Ms. No.1/95/LAS, dt. 03.04.1995 of the Development Department (LA), Pondicherry in so far as it relates to the posts of Assistant Revenue Officer (Grade-I) annexed as schedule-XXIV thereto and published in the supplement to the official Gazette No.31, dt.01.08.1995, save as respects things done or omitted to be done before such suspension, the Lieutenant Governor, Pondicherry, hereby makes the following rules regulating the method of Recruitment to the post of Assistant Revenue Officer Grade-I in the Municipalities of the Union Territory of Pondicherry, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipal Sub-ordinate Services (Assistant Revenue Officer Gr-I) Recruitment Rules, 2004.

(2) They shall come into force on and from the date of its publication in the official gazette.

2. *Number of post, its classification and scale of pay.*—The number of said post, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said Schedule.

4. *Disqualifications.*—(1) No person,—

- a) Who has entered into or contracted a marriage with a person having a spouse living; or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person,
Shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Appointing authority.*—All appointments to Municipal Sub-ordinate Services shall be made by the Municipal Council.

6. *Power to relax.*—Where the Lieutenant Governor is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*—Nothing in these rules shall the affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

// By Order of the Lieutenant Governor//

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT REVENUE OFFICER GRADE-I

(Ref: Notification issued in G.O.Ms. No.57 dated 20.12.2004 of the Local Admn. Secretariat)

1. Name of the post	Assistant Revenue Officer Grade-I
2. Number of posts	4 (Four)(2004) Subject to variation dependent on work-load.
3. Classification	Pondicherry Municipal Subordinate Services Group "B" (Non-Gazetted)
4. Scale of Pay	Rs.5500-175-9000
5. Whether Selection or Non-Selection	Selection
6. Whether benefit of added years of service admissible under the CCS (Pension) Rules, 1972.	No
7. Age limit for Direct Recruits	Not applicable
8. Educational and other qualifications required for direct recruits.	Not applicable
9. Whether age, educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable
10. Period of probation, if any	Not applicable
11. Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	50% By Promotion, failing which by deputation. 50% By Deputation
12. In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation transfer is to be made.	<p>Promotion: By promotion from the grade of Assistant Revenue Officer Grade-II with 3 years of regular service.</p> <p>Deputation: By deputation of Municipal Officer Gr-I/ Panchayat Officer Gr-I/ Commissioner Gr-II of Local Administration Department (or) By deputation of Superintendent Gr-II of this Administration (or) By deputation of Deputy Tahsildar with 3 years of regular service in the grade.</p> <p>(Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of Government/ Municipality/ Commune Panchayats shall ordinarily not to exceed three years).</p>

13. If DPC/ Recruitment Committee exists what is its composition?	(1) Chairman of the Municipal Council/ ... Chairman Special Officer of the Municipality (2) Two members duly nominated by ... Member Municipal Council/ Deputy Director (MA) (3) Commissioner of Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making Recruitment.	Does not arise.

(By order of the Lieutenant – Governor)

-Sd/-
(K. NAGALINGAM)
Under Secretary to Govt. (LA)

- NB:**
- 1. The scale of pay has been revised to Rs. 6500-200-10500 w.e.f 01.01.1996 – vide G.O.Ms.No. 28, dt.15.06.2007 of the Local Admn. Secretariat. (See Page No. 267 in the Appendix).**
 - 2. Refer Pre-revised Recruitment rules at Page No. 288 in the Appendix.**

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.100/2003/LAS/, dated 16.02.2004)
NOTIFICATION

In exercise of the powers conferred by sub-section(2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and of all other powers enabling him in this behalf, and in supersession of the notification issued in G.O. Ms. No.1/95-96/LAS dated 03.04.1995 of the development Department (LA), Pondicherry in so far as it relates to schedule-XXIII annexed thereto and published in the supplement to the Gazette No. 31, dated 01.08.1995, save as respects things done or omitted to be done, the Lieutenant – Governor, Pondicherry, hereby makes the following rules regulating the method of Recruitment to the post of Assistant Revenue Officer Grade II in the Municipalities of this Union Territory of Pondicherry, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipal Sub-ordinate Services (Assistant Revenue Officer Grade-II) Recruitment Rules, 2003.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. *Number of post, its classification and scales of pay.*—The number of said post, their classifications and the scales of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in column (5) to (15) of the said schedule.

4. *Disqualifications.*—(1) No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

5. *Appointing authority.*—All appointments to Municipal sub-ordinate services shall be made by the Municipal Council.

6. *Probation.*—Any person appointed under these rules shall, from the date on which he joins duty, be on probation, for a period of two years.

7. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the schedule annexed to these rules.

(2) A person who has already commenced probation, in a category before the commencement of these rules may be required to pass such department test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing such departmental test.

8. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, he may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

9. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT REVENUE OFFICER GRADE-II

(Ref: Notification issued in G.O.Ms. No.100 dated 16.02.2004 of the Local Admn. Secretariat)

1. Name of the post	Assistant Revenue Officer Grade - II
2. Number of posts	4 (Four) Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of Pay	Rs.4,500-125-7,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion, failing which by deputation without deputation allowance. Note: (i) Office Manager Grade – III/ Senior Assistant who have completed 5 years of regular service in the grade and opted for promotion to this post will alone be considered.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) Promotion,-- (a) From the post of Revenue Inspector with 5 years of regular service in the grade, failing which, (b) From the post of Office Manager Grade-III / Senior Assistant with 5 years of regular service. (ii) Transfer from Panchayat Officer Grade-II / Municipal Officer Grade-II of the Local Administration Department. (The promotees should have passed the prescribed departmental test). (iii) Failing which by deputation from Panchayat Officer Grade-II /Municipal Officer Grade-II of the Local Administration Department. (Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Central Government shall ordinarily not to exceed three years).

13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By order of the Lt. Governor)

-Sd/-
(K. JAYAVELU)
UNDER SECRETARY TO GOVT. (LA)

- NB:**
1. The scale of pay has been revised to Rs. 5000-150-8000 w.e.f 01.01.1996 – vide G.O.Ms.No. 28, dt.15.06.2007 of the Local Admn. Secretariat. (See Page No. 267 in the Appendix).
 2. Refer Pre-revised Recruitment rules at Page No. 290 in the Appendix.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF REVENUE INSPECTOR

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Department (LA))

1. Name of the post	Revenue Inspector
2. Number of posts	5 (Five) Subject to variation depending on work-load.
3. Classification	Group 'C'.
4. Scale of Pay	Rs.1200-30-1,560-EB-40-2,040.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree from recognized University or its equivalent.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	No
10. Period of probation, if any	Two years (for direct recruits only).

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation without deputation allowance, failing both by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the post of Bill Collector Grade-I with five years of regular service in the grade, failing which by transfer on deputation of Revenue Inspector of the Revenue Department, failing both by direct recruitment. (Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed three years).
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

NB: The scale of pay has been revised to Rs. 4500-125-7000 w.e.f. 01.01.1996 – vide G.O.Ms. No. 28, dt. 15.06.2007 of Local Admn. Secretariat. (See Page No. 290 in the Appendix).

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF BILL COLLECTOR GRADE-I

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Department (LA))

1. Name of the post	Bill Collector Grade-I
2. Number of posts	27 (Twenty-seven) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 950-20-1,150-EB-25-1,500.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangj Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in S.S.L.C. or equivalent examination.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By promotion, failing which by direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>By promotion from the grade of Bill Collector Grade-II possessing the requisite educational qualification with two years of regular service, failing which from the grade of Bill Collector (Grade-III) possessing the requisite educational qualification with five years of regular service, and failing both by direct recruitment.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>(1) Chairman of the Municipal Council ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council ... Members</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>The existing designation of Karnam shall henceforth be known as Bill Collector Grade-I.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF BILL COLLECTOR GRADE-II

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Department (LA))

1. Name of the post	Bill Collector Grade-II
2. Number of posts	22 (Twenty-two) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 825-15-900-EB-20-1,200.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in S.S.L.C. or equivalent examination.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Bill Collector Grade-III (Assistant Karnam) possessing the requisite educational qualification and have completed three years of regular service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council. ... Members</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra- ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—
(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF BILL COLLECTOR GRADE-III

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Bill Collector Grade-III
2. Number of posts	18 (Eighteen) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Does not arise.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Does not arise.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council. ... Member</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	<p>The existing designation of Assistant Karnam shall henceforth be known as Bill Collector Grade-III</p>

(By Order Of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

4. SURVEY SECTION

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SUB-INSPECTOR OF SURVEY

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Sub-Inspector of Survey
2. Number of post	1 (One) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical).
4. Scale of Pay	Rs.1,400-40-1,800-EB-50-2,300.
5. Whether selection post or non-selection post?	Does not arise.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree of a recognized University with Mathematics as one of the subjects.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By promotion, failing which by transfer on deputation without deputation allowance, failing both by direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>(i) By promotion: Promotion from the grade of Deputy Surveyor with three years of qualifying service in the grade with a pass in the prescribed Survey Test of any State Government; (ii) By transfer on deputation from the grade of Deputy Inspector of Survey from Directorate of Survey and Land Records, Pondicherry.</p>
<p>13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?</p>	<p>(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DEPUTY SURVEYOR

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Deputy Surveyor
2. Number of posts	3 (Three) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs.1,200-30-1,560-EB-40-2,040.
5. Whether selection post or non-selection post?	Does not arise.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangl Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	(i) A pass in Higher Secondary Education; (ii) A pass in the Survey Test conducted by any State Government.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By promotion, failing which by transfer on deputation, failing both by direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>(i) By promotion from the post of Field Surveyor having educational qualification mentioned at column 8 with three years of qualifying service in that grade;</p> <p>(ii) By transfer on deputation from analogous posts in the Survey Department, Government of Pondicherry.</p>
<p>13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?</p>	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF FIELD SURVEYOR

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Field Surveyor
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs.950-20-1,150-EB-25-1,500.
5. Whether selection post or non-selection post?	No
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in S.S.L.C. or equivalent examination;</p> <p>(ii) A pass in the Survey Test prescribed by any State Government.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<p>Age: No</p> <p>Educational qualifications: Yes.</p>
10. Period of probation, if any	Two years for direct recruits.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By transfer on deputation without deputation allowance, failing which by direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>By transfer on deputation from the post of Field Surveyor in the Department of Survey and Land Records.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF FIELDMAN

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Fieldman
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs.950-20-1,150-EB-25-1,400.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in S.S.L.C. with diversified course in Agriculture.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Gardener having the educational qualifications prescribed in column 8 with five years of service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-
(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra-ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF FIELD ASSISTANT

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Deptt. (LA))

1. Name of the post	Field Assistant
2. Number of posts	2 (Two) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangti Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	Direct recruitment.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Does not arise.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal ... Chairman Council.</p> <p>(2) Two Members duly nominated ... Member by the Municipal Council.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

5. HEALTH & SANITATION SECTION

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT

(G.O.Ms. No.85/LAS/99-2000, dated 10th September 1999)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the recruitment rules relating to the posts of Health Officer, Veterinary Medical Officer, Revenue Officer, Assistant Engineer(Civil), Senior Accounts Officer and Junior Accounts Officer framed in the Notification issued in G.O.Ms.No.49, dated 10th March 1982, G.O.Ms.No.74, and G.O.Ms.No.75, dated 5th March 1983 and published as Supplement-II to Gazette No. 13, dated 30th March 1982, and Supplement to Gazette No. 19 dated 10th May 1983, respectively, save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) Rules, 1999.
2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.
3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.
4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the Schedules.

(2) All the posts specified in column (2) of the Schedule-III, IV and VI shall be classified as selection posts.

Explanation:—“Selection posts” means posts to which recruitment is made on grounds of merit and ability, the seniority being counted where merits are approximately equal.

5. *Disqualifications.*—(1) No person,—
 - (a) Who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the pre-revised scale of pay of Rs.950-20-1,150-EB-25-1,500 and below be made by a Selection Committee consisting of the Chairman of the Municipal Council and two members of the Municipal Council duly nominated by the Municipal Council and Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule (1), selection of candidate for appointment shall be made by a Selection Committee consisting of the Director of the Local Administration Department as Chairman, Deputy Director (Municipal Administration), the Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary, may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce test or both the tests for selection of candidate for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule(2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed either by the method of direct recruitment or by promotion under these rules shall, from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HEALTH OFFICER (ASSISTANT SURGEON)

(Ref: Notification issued in G.O.Ms. No.85, dated 10.09.1999 of the Local Admn. Secretariat)

1. Name of the post	Health Officer (Assistant Surgeon)
2. Number of posts	4(Four) Subject to variation dependent on work-load.
3. Classification	Group 'A'.
4. Scale of Pay	Rs. 8000-275-13500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Not exceeding 35 years (Relaxable up to 5 years for Municipal/ Commune Panchayat/ Government servants in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A recognized Medical qualification included in the First or Second schedule or Part II of the Third Schedule (other than Licentiate qualification) to the Indian Medical Council Act, 1956. Holders of educational qualification included in Part II of the Third schedule should fulfill the condition stipulated in the sub-section (3) of the section 13 of the said Act.</p> <p>(ii) Completion of compulsory rotating internship.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By deputation without deputation allowances failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>By deputation without deputation allowance from the grade of Assistant surgeon from the Department of Health and Family Welfare services, Government of Pondicherry.</p> <p>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed 3 years)</p>
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Director of Local Administration ... Chairman Department.</p> <p>(2) Deputy Director ... Member (Municipal Administration), Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF VETERINARY MEDICAL OFFICER

(Ref: Notification issued in G.O.Ms. No.85, dated 10.09.1999 of the Local Admn. Secretariat)

1. Name of the post	Veterinary Medical Officer
2. Number of post	1 (One) Subject to variation dependent on work-load.
3. Classification	Group 'B'.
4. Scale of Pay	Rs. 6500-200-10500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By deputation without deputation allowances
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to made.	By deputation from the grade of Veterinary Assistant Surgeon in the Animal Husbandry Department, Pondicherry. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Government / Municipality/ Commune Panchayat shall ordinarily not to exceed three years.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) ... Chairman Deputy Director (Municipal Administration) ... Member Commissioner, Municipality ... Member

(By Order of the Lieutenant-Governor)

-Sd/-

(B. SANTHAKRISHNAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.23/LAS/99, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.49, dated 10th March 1982 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No. 13 of 30th March 1982, relating to the posts of Store-keeper Grade-II, Stenographer (Junior Grade), Private Branch Exchange Operator, Store-keeper Grade-III, Driver (HMV) and Driver (HMV/MMV) and also in supersession of the Notification issued in G.O. Ms. No. 74, dated 5th March 1983 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No.19 of the 10th May 1983, relating to the posts of Stenographer(Senior Grade), save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF CONTROLLER OF BUS STAND/ MARKET

(Ref: Notification issued in G.O.Ms. No.23, dated 04.06.1999 of the Development Dept. (LA))

1. Name of the post	Controller of Bus Stand/ Market
2. Number of posts	2(Two)[1995] Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted - (Non-Ministerial).
4. Scale of Pay	Rs. 4,500-125-7,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>Essential</p> <p>(i) A Degree from a recognized University or its equivalent.</p> <p>(ii) A Diploma in Sanitary Inspector Course with 10 years practical experience in the type of work.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Must possess a Diploma in Sanitary Inspector Course
10. Period of probation, if any	Two years, for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the post of Sanitary Inspector Grade-I with 5 years of regular service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) ... Chairman Deputy Director (Municipal Administration) ... Member Commissioner, Municipality ... Member
14. Remarks	Nil.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SANITARY INSPECTOR GRADE-I

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Sanitary Inspector Grade-I
2. Number of posts	7 (Seven) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs.1, 200-30-1,560-EB-40-2,040.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in S.S.L.C. or equivalent examination;</p> <p>(ii) Diploma in Sanitary Inspector's Course;</p> <p>(iii) Three years practical experience in the type of work.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<p>Age: No</p> <p>Educational qualifications: Yes.</p>

10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	50% by promotion, failing which by transfer on deputation. 50% by direct recruitment, failing which by promotion.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>(i) By promotion from the post of Sanitary Inspector Grade-II, possessing the qualification prescribed for direct recruits, with five years of regular service in the grade;</p> <p>(ii) By transfer on deputation of officials holding analogous posts in Government/ Municipalities/ Commune Panchayats, without deputation allowance.</p> <p>(Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed three years).</p>
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SANITARY INSPECTOR GRADE-II

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Sanitary Inspector Grade-II
2. Number of posts	3 (Three) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 975-25-1,100-EB-30-1,660.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in S.S.L.C. or equivalent examination;</p> <p>(ii) A Diploma in Sanitary Inspector's Course.</p> <p>(iii) Three years practical experience in the type of work.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the post of Sanitary Maistry Grade-I with five years of regular service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SANITARY MAISTRY GRADE-I

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Sanitary Maistry Grade-I
2. Number of posts	10 (Ten) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 950-20-1,150-25-1,500.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in S.S.L.C. or equivalent examination;</p> <p>(ii) A Diploma in Sanitary Inspector Course;</p> <p>(iii) One year practical experience in the type of work.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<p>Age: No</p> <p>Educational qualifications: Yes</p>

10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Sanitary Maistry Grade-II with three years of regular service, failing which by direct recruitment.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members duly nominated by the Municipal Council. ... Member (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	The existing designation Sanitary Inspector Grade-III/ Supervisor (Market Maistry Grade-I) shall henceforth be called as Sanitary Maistry Grade-I.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.80/LAS/99-2007, dated 20th December 2007)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued vide G.O.Ms.No.1/95-96/LAS, dated 03-04-1995 of the Development Department (LA), Puducherry and published as to Gazette No. 31, dated 29th August 1995, in so far as it relates to the post of Sanitary Maistry Grade-II, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Sanitary Maistry Grade-II, in all the Municipalities in the Union territory of Puducherry, namely:-

1. *Short title and commencement.*—(1) These rules may be called as the Pondicherry Municipalities Group -'C' post of Sanitary Maistry Grade-II Recruitment Rules, 2007.

(2) They shall come into force on and from the date of its publication in the Official Gazette.

2. *Number of post, its classifications and scales of pay.*—The number of said post, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said Schedules.

4. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Savings*.—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SANITARY MAISTRY GRADE-II

(Ref: Notification issued in G.O.Ms. No.80, dated 20.12.2007 of the Local Admn. Secretariat)

1. Name of the post	Sanitary Maistry Grade-II
2. Number of posts	40 (Forty) [2007] Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By promotion --- 100%.
12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made.	<p>Promotion:</p> <p>(i) By promotion from Group 'D' employees possessing a pass in S.S.L.C. or equivalent with two years of regular service in the grade---50%.</p> <p>(ii) By promotion from Sanitary Workers possessing a pass in VIII Standard with six years of regular service in the grade--25%.</p> <p>(iii) By promotion from Sanitary Workers not possessing the prescribed educational qualification, but found to be literate with eight years of regular service in the grade -25%.</p> <p>Note:-- Promotion may be considered subject to availability of vacancies in the post of Sanitary Maistry Grade-II in the respective Municipalities and the vacancies will be filled up on Pro-rata basis, subject to observance of Post Based Roster in the corresponding recruitment year.</p>

13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	(1) Director (Local Administration) ... Chairman (2) Deputy Director (Municipal Administration). ... Member (3) Commissioner of the concerned Municipality. ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

// By Order of the Lieutenant Governor//

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

NB:

Refer Pre-revised Recruitment rules at Page No. 292 in the Appendix.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HEALTH ASSISTANT

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Health Assistant
2. Number of posts	2 (two) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 950-20-1,150-EB-25-1,500.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Does not arise.
8. Educational and other qualifications required for direct recruits.	(i) A pass in S.S.L.C. or equivalent examination; (ii) Certificate in Midwifery obtained after training of eighteen months in recognized training institute.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Does not arise.
10. Period of probation, if any	Does not arise.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By transfer on deputation without deputation allowances.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By transfer on deputation from the analogous post from the Directorate of Health and Family Welfare Services.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	The existing post of Midwife is redesignated as Health Assistant.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra-ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—
(a) Who has entered into or contracted a marriage with a person having a spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SANITARY WORKER

(Ref: Notification issued in G.O.Ms. No.3, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Sanitary Worker
2. Number of posts	573 (Five hundred and seventy-three) (Subject to variation dependent on work-load).
3. Classification	Group 'D' - (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>Essential: Literate.</p> <p>Desirable: One year experience in the type of work.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to made.	Not applicable.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal ... Chairman Council.</p> <p>(2) Two Members duly nominated ... Members by the Municipal Council.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	The existing designation for Sanitary Assistant/ Grave Digger, Sanitary Helper , Sweeper-cum-Water Carrier, Drain Cleaner shall be <i>deleted</i> and henceforth to be known under a single nomenclature of Sanitary Workers.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF AYAH

(Ref: Notification issued in G.O.Ms. No.3, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Ayah
2. Number of post	1 (One) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its com-position?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members duly nominated by the Municipal Council. ... Members (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By order of the Administrator)

**-Sd/-
(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)**

6. PUBLIC WORKS SECTION

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.21/LAS/96, dated 4th June 1999)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Local Administration Department, Pondicherry Notification issued in G.O. Ms. No. 286, dated 24th October 1980 and published as Supplement to Gazette No. 50, dated 9th December 1980 in so far as it relates to the Posts of Executive Engineer and Assistant Commissioner now redesignated as Deputy Commissioner, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'A' and 'B' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'A' and 'B' posts Recruitment Rules, 1999.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of post, its classification and scale of pay.*—The number of the said post, its classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedule.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the Schedule.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

8. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF EXECUTIVE ENGINEER

(Ref: Notification issued in G.O.Ms. No.21 dated 04.06.1999 of Local Admn. Secretariat)

1. Name of the post	Executive Engineer
2. Number of posts	2 (Two)[1992] Subject to variation dependent on work-load.
3. Classification	Group 'A' Gazetted - (Non-Ministerial).
4. Scale of Pay	Rs. 10,000-325-15,200.
5. Whether selection post or non-selection post?	Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Not exceeding 40 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 45 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>Essential: A Degree in Civil Engineering of a recognized University or equivalent with 5 years of professional experience in the field. Qualifications are relaxable at Government's discretion in case of candidates otherwise well qualified.</p> <p>Desirable: A Master Degree in Civil Engineering from the recognized University.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: As prescribed in column 12.
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation failing both by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion from the grade of Assistant Engineer possessing a Degree in Civil/ Mechanical Engineering with 8 years of experience in civil work in the grade or from the grade of Assistant Engineer with a Diploma in Civil Engineering with 10 years experience in the grade. (ii) By transfer on deputation of officer holding analogous posts in Public Works Department on regular basis without deputation allowance. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Government shall ordinarily not to exceed 3 years. The departmental Officers in the feeder category who are in the direct line of promotion shall not eligible for consideration for appointment on deputation. Similarly deputationists shall not eligible for consideration for appointment by promotion.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Chief Secretary to Government ... Chairman Secretary to Government (Local Administration) ... Member Director (Local Administration) ... Member
14. Remarks	Nil.

(By order of the Lieutenant – Governor)

-Sd/-
(B. SANTHANAKRISHNAN)
Under Secretary to Govt. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT

(G.O.Ms. No.85/LAS/99-2000, dated 10th September 1999)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the recruitment rules relating to the posts of Health Officer, Veterinary Medical Officer, Revenue Officer, Assistant Engineer(Civil), Senior Accounts Officer and Junior Accounts Officer framed in the Notification issued in G.O.Ms.No.49, dated 10th March 1982, G.O.Ms.No.74, and G.O.Ms.No.75, dated 5th March 1983 and published as Supplement-II to Gazette No. 13, dated 30th March 1982, and Supplement to Gazette No. 19 dated 10th May 1983, respectively, save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) Rules, 1999.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the Schedules.

(2) All the posts specified in column (2) of the Schedule-III, IV and VI shall be classified as selection posts.

Explanation:—“Selection posts” means posts to which recruitment is made on grounds of merit and ability, the seniority being counted where merits are approximately equal.

5. *Disqualifications.*—(1) No person,—
 - (a) Who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the pre-revised scale of pay of Rs.950-20-1,150-EB-25-1,500 and below be made by a Selection Committee consisting of the Chairman of the Municipal Council and two members of the Municipal Council duly nominated by the Municipal Council and Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule (1), selection of candidate for appointment shall be made by a Selection Committee consisting of the Director of the Local Administration Department as Chairman, Deputy Director (Municipal Administration), the Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary, may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce test or both the tests for selection of candidate for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule(2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed either by the method of direct recruitment or by promotion under these rules shall, from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT ENGINEER (CIVIL)

(Ref: Notification issued in G.O.Ms. No.85 dated 10.09.1999 of Local Admn. Secretariat)

1. Name of the post	Assistant Engineer (Civil)
2. Number of posts	10(Ten) Subject to variation dependent on work-load.
3. Classification	Group 'B'.
4. Scale of Pay	Rs. 6500-200-10500.
5. Whether selection post or non-selection post?	Selection-cum-seniority.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Not exceeding 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants upto 5 years in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Civil Engineering of a recognized University or equivalent with 2 years professional experience.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualification: Should at least possess a Diploma in Civil Engineering.
10. Period of probation, if any	Two years in case of direct recruits and promotees.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By promotion, failing which transfer on deputation without deputation allowances .. 50%.</p> <p>By direct recruitment .. 50%.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>(i) By promotion from the post of Junior Engineer/ Draughtsman Grade-I with 8 years of regular service in the grade.</p> <p>(ii) By deputation from the Officer holding analogous post in Public Works Department, Pondicherry.</p> <p>Note: (1) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Government / Municipality/ Commune Panchayat shall ordinarily not to exceed 3 years</p> <p>(2) The departmental officers in the feeder category who are in the line of direct promotion shall not be eligible for consideration appointment on deputation. Similarly deputation shall not be eligible for consideration for appointment by promotion.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>Director (Local Administration) ... Chairman</p> <p>Deputy Director (Municipal Administration) ... Member</p> <p>Commissioner of the Municipality ... Member</p>

(By order of the Lieutenant – Governor)

-Sd/-
(B. SANTHANAKRISHNAN)
Under Secretary to Govt. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (CIVIL)

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Junior Engineer (Civil)
2. Number of posts	23 (Twenty-three) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical).
4. Scale of Pay	Rs.1400-40-1,800-EB-50-2,300.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Civil Engineering of any recognized University or its equivalent or Diploma in Civil Engineering with 3 years experience.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: As mentioned in column 8.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Overseer Gr-I / Draughtsman Grade-II with 5 years of service in grade after appointment thereafter on regular basis, possessing a Diploma in Civil Engineering failing which, by promotion from Overseer Grade-II with 10 years of service and failing both by direct recruitment.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRAUGHTSMAN Gr. I

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Draughtsman Grade. I
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C'- (Technical).
4. Scale of Pay	Rs. 1,400-40-1,800-EB-50-2,300.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall in each case, be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Civil Engineering of any recognized University or its equivalent or Diploma in Civil Engineering with 3 years professional experience.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age : No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Overseer Grade-I/ Draughtsman Grade-II with five years of regular service in the grade, failing which by promotion of Overseer Grade-II with ten years of regular service.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Director of Local Administration ... Chairman Department.</p> <p>(2) Deputy Director ... Member (Municipal Administration), Local Administration Department.</p> <p>(3) Commissioner o f the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF OVERSEER GRADE-I/ DRAUGHTSMAN Gr. II

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Overseer Grade-I/ Draughtsman Gr. II
2. Number of posts	4 (Four) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical).
4. Scale of Pay	Rs.1200-30-1,560-EB-40-2,040.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat / Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Diploma in Civil Engineering of any recognized institution or its equivalent or Certificate of Technical Examination in Engineering subject of the State Board of Technical Examination and Training, Madras, Tamil Nadu.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	50% promotion, failing which by transfer on deputation and 50% by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the post of Overseer Gr-II possessing the educational qualifications prescribed in column 8 with five years of regular service in the grade, failing which by transfer on deputation from analogous post in Municipalities/ Commune Panchayats / Government department.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (4) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

NB:

1. The posts of Overseer Gr.I and Overseer Gr.II in Municipalities and Commune Panchayats have been amalgamated as Overseer in the scale of pay of Rs. 4000-100-6000 w.e.f 05.04.2007 – vide G.O.Ms.No.4, dt. 05.04.2007 of the Local Admn. Secretariat. (See Page No. 259 in the Appendix).

2. The scale of pay of the post of Overseer Gr.I/ Draughtsman Gr.II has been revised to Rs. 5000-150-8000 and re-designated as Draughtsman Gr.II – vide G.O.Ms.No. 36, dt. 03.07.2007 of the Local Admn. Secretariat. (See Page No. 269 in the Appendix).

SCHEDULE

RECRUITMENT RULES FOR THE POST OF OVERSEER GRADE-II

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Overseer Grade-II
2. Number of posts	2 (Two) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical).
4. Scale of Pay	Rs.975-25-1,150-EB-30-1,540.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Diploma in Civil Engineering of recognized University or its equivalent or Certificate of Technical Examination in Engineering subject of State Board and Training , Madras.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.

10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	50% promotion and 50% by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Work Inspector Grade -I possessing the educational qualifications prescribed in column 8 with five years of service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member
14.	(4)
15. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
16. Remarks	Nil.

NB:

1. The scale of pay of post of Overseer has been revised to Rs. 5000-150-8000 and re-designated as Draughtsman Grade-II – vide G.O.Ms.No. 36, dt. 03.07.2007 of the Local Admn. Secretariat. (See Page No. 269 in the Appendix).

2. The post of Overseer Grade-I and the post of Overseer Grade-II in Municipalities and Commune Panchayats have been amalgamated as Overseer in the scale of pay of Rs. 4000-100-6000 w.e.f 05.04.2007 – vide G.O.Ms.No.4, dt. 05.04.2007 of the Local Admn. Secretariat. (See Page No. 259 in the Appendix).

SCHEDULE

RECRUITMENT RULES FOR THE POST OF WORK INSPECTOR GRADE-I

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Work Inspector Grade-I
2. Number of posts	3 (Three) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs.950-20-1,150-EB-25-1,500.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in S.S.L.C. or equivalent examination and must possess five years practical experience in construction of buildings, road works and similar civil works.
9. Whether age and educational qualifications prescribed for	Age: No

direct recruits will apply in the case of promotees.	Educational qualifications: Yes.
10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation without deputation allowance, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion from the grade of Work Inspector Grade-II with five years of qualifying service after appointment thereto on regular basis. (ii) By transfer on deputation of officials holding analogous posts under the Government/ Local Bodies.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF WORK INSPECTOR GRADE-II

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Work Inspector Grade-II
2. Number of posts	37 (Thirty-seven) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs.950-20-1,150-EB-25-1,400.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	(i) A pass in S.S.L.C. or equivalent examination. (ii) Must possess practical experience of four years in construction of buildings, road works and connected works.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable
10. Period of probation, if any	Two years.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made.	By promotion from the post of Maistry (Works) with five years service in the grade.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

NB:

1. The designation of Work Inspector Grade – II includes the erstwhile building Maistry Grade-II , Road Inspector which have been amalgamated with a single category of Work Inspector Grade-II – vide G.O.Ms.No. 81, dt. 10.08.1992 of the Development Department (LA). (See Page No. 245 in the Appendix).

2. The post of Work Inspector Grade-I in the scale of pay of Rs. 950-20-1150-EB-25-1500 and the post of Work Inspector Grade-II in the scale of pay of Rs. 950-20-1150-EB-25-1400 have been amalgamated to be Work Inspector in the scale of pay of Rs. 3050-4590 with effect from 31.12.1999 – vide G.O.Ms. No. 175, dt. 31.12.1999 of the Local Admn. Secretariat. (See Page No. 250 in the Appendix).

SCHEDULE

RECRUITMENT RULES FOR THE POST OF TRACER

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Tracer
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of pay	Rs. 975-25-1,150-EB-30-1,540.
5. Whether selection post or non-selection post	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangri Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchanges, the crucial date for determining the age limit shall in each case, be the last date up to which the Employment Exchanges, are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass by the Lower Grade in the Government Technical Examination in Geometrical Drawings, Building Drawings and Estimating and Free Hand Outline and Model Drawing. (OR)</p> <p>(ii) S.S.L.C. with a pass in Engineering included as special subject in Bifurcated course in the Secondary School. (OR)</p> <p>(iii) Diploma Technique of School of Arts and Crafts, Pondicherry.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/deputation/transfer grades from which promotion/ deputation/transfer is to be made.	Does not arise.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	(1) Director of Local Administration ... Chairman Department. (2) Deputy Director (Municipal Administration), ... Member Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

NB:

The post of the Tracer has been re-designated as Overseer w.e.f 01.01.1996 – vide G.O.Ms.No.55, dt. 27.09.2007 of the Local Admn. Secretariat. (See Page No. 271 in the Appendix).

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra-ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF MAISTRY (WORKS)

(Ref: Notification issued in G.O.Ms. No.3, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Maistry (Works)
2. Number of posts	10 (Ten) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangri Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/deputation/transfer is to made.	Not applicable.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

NB:

Re-designated as "Work Inspector" in the scale of pay of Rs. 3050-75-3950-80-4590 w.e.f 01.01.1996 with the benefit of notional fixation and without payment of arrear from 01.01.1996 to 31.12.2005 – vide G.O.Ms.No.77, dt. 20.11.2007 of Local Admn. Secretariat. (See Page No. 272 in the Appendix).

SCHEDULE

RECRUITMENT RULES FOR THE POST OF GANGMAN

(Ref: Notification issued in G.O.Ms. No.3, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Gangman
2. Number of posts	21 (Twenty-one) Subject to variation dependent on work-load.
3. Classification	Group "D" (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	(i) A pass in V Standard. (ii) One year experience in the type of work.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to made.</p>	<p>Not applicable.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council. ... Members</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

SCHEDULE

RECRUITMENT RULES OF THE POST OF MAZDOOR

(Ref: Notification issued in G.O.Ms. No.3, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Mazdoor
2. Number of posts	34 (Thirty- Four) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in V Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members duly nominated by the Municipal Council. ... Members (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

7. ENGINEERING SECTION

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (MECHANICAL)

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of Development Department (LA))

1. Name of the post	Junior Engineer (Mechanical)
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of pay	Rs. 1,400-40-1,800-EB-20-2,300.
5. Whether selection post or non-selection post	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchanges, the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A Degree in Mechanical Engineering of any recognized University.</p> <p style="text-align: center;">(OR)</p> <p>(ii) A Diploma in Mechanical Engineering with 3 years experience.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.

10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By transfer on deputation without deputation allowance failing which by direct recruitment.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By transfer on deputation of officials holding analogous posts in Public Works Department or Government Automobile Workshop or Agricultural Engineering Workshop. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organization/ Department of the Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed three years).
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	(1) Director of Local Administration ... Chairman Department. (2) Deputy Director ... Member (Municipal Administration), Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	No
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.37/2004-05/LAS, dated 02.11.2004)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of the terms and conditions prescribed for the post of Driver (HMV) in Schedule-VIII and Driver (LMV/MMV) in Schedule-IX issued *vide* G.O.Ms. No. 23/LAS/99, dated 4th June, 1999 of the Local Administration Secretariat, Pondicherry save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Driver in all the Municipalities in the Union Territory of Pondicherry namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts of Driver (Grade-I, II and III) Recruitment Rules, 2004.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the posts specified in column (1) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scales of pay.*—The number of said posts, their classification and the scales of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedules annexed hereto.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the said Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he/ she is a citizen of India.

6. *Appointing authority.*—All appointment to Municipal services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall, from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any Departmental Test for the posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such Departmental Test, if any, prescribed under sub-rule (1), before the end of the probation period.

9. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.4,500-125-7,000 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

10. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

11. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRIVER GRADE-I

(Ref: Notification issued in G.O.Ms. No.37 dated 02.11.2004 of Local Admn. Secretariat)

1. Name of the post	Driver Grade-I
2. Number of posts	11 (Eleven) [2004] Subject to variation dependent on work-load.
3. Classification	Group –C-Non-Ministerial-Non-Gazetted.
4. Scale of Pay	Rs. 4,500-125-7,000.
5. Whether selection post or non-selection post?	Non-Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable.
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from Driver Grade-II, who have put in six years of regular and continuous service in the grade, or a combined regular and continuous service of 15 years as Driver-Grade II and Driver-Grade III including the service rendered in the erstwhile post of Driver (HMTV/MMV/LMV/Tractor/Road-roller), etc. Note: The suitability of the regular holder of the post of Driver in the scale of pay of Rs. 3,050-4,590 with not less than 15 years of service in the grade will be initially assessed by the Departmental promotion Committee for appointment to the upgraded post. If assessed suitable, they will be deemed to have been appointed to the upgraded post of Driver Grade-I at the Initial constitution to the extent of availability of vacancy.

<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>Departmental promotion Committee / Authorities for selection of candidates for Group 'C' posts:--</p> <p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director (Municipal Administration) ... Member Administration).</p> <p>(3) Commissioner of the concerned Municipality. ... Member Municipality.</p> <p>(4) Executive Engineer/ Assistant Engineer (Mechanical), Pondicherry Municipal Workshop or Executive Engineer, Government Automobile Workshop. ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRIVER GRADE-II

(Ref: Notification issued in G.O.Ms. No.37 dated 02.11.2004 of Local Admn. Secretariat)

1. Name of the post	Driver Grade-II
2. Number of posts	14 (Fourteen)(2004) Subject to variation dependent on work-load.
3. Classification	Group –C-Non-Ministerial-Non-Gazetted.
4. Scale of Pay	Rs. 4,000-100-6,000.
5. Whether selection post or non-selection post?	Non-Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable.
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>By promotion from Driver Grade-III, who have put in nine years of regular and continuous service in the grade, including the service rendered in the erstwhile post of Driver (HMV/MMV/LMV/Tractor/Road-roller), etc.</p> <p>Note: The suitability of the regular holder of the post of Driver in the scale of pay of Rs. 3,050-4,590 with not less than nine years of service in the grade will be initially assessed by the departmental promotion Committee for appointment to the upgraded post. If assessed suitable, they will be deemed to have been appointed to the upgraded post of Driver Grade-II at the Initial constitution to the extent of availability of vacancy.</p>

<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>Departmental promotion Committee / Authorities for selection of candidates for Group 'C' posts:--</p> <p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director (Municipal Administration) ... Member Administration).</p> <p>(3) Commissioner of the concerned Municipality ... Member Municipality.</p> <p>(4) Executive Engineer/ Assistant Engineer (Mechanical), Pondicherry Municipal Workshop or Executive Engineer, Government Automobile Workshop ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

(By order of the Lt. Governor)

-Sd/-

**K. JAYAVELU
UNDER SECRETARY TO GOVT. (LA)**

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.5/LAS/2008, dated 19th June 2008)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Lieutenant-Governor, Puducherry is pleased to make the following rules further to amend the Puducherry Municipalities Group 'C' posts of Driver (Grades I, II, and III) Recruitment Rules, 2004 issued *vide* Notification under G.O.Ms.No.37/2004-2005/LAS, dated 2nd November, 2004 of the Local Administration Secretariat, Puducherry and published in the Official Gazette No. 51, dated 21st December 2004, in so far as it relates to the post of Driver (Grade-III), namely:-

1. *Short title and commencement.*—(i) These rules may be called the Pondicherry Municipalities, Group 'C' posts of Driver (Grades I,II and III) Recruitment (Amendment) Rules, 2008.

(ii) They shall come into force on and from the date of their publication in the official gazette.

2. *Substitution of Schedule-I.*— In the Puducherry Municipalities, Group 'C' posts of Driver (Grades I,II and III) Recruitment Rules, 2004, for Schedule-I and the entries relating thereto, the following Schedule shall be substituted, namely:-

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRIVER GRADE-III

(Ref: Notification issued in G.O.Ms. No.5 dated 19.06.2008 of Local Admn. Secretariat)

1. Name of the post	Driver Grade-III
2. Number of posts	38 (Thirty-Eight)(2008) Subject to variation dependent on work-load.
3. Classification	Group-‘C’-Non-Ministerial-Non-Gazetted.
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590.
5. Whether selection post or non-selection post?	Non-Selection
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable
7. Age limit for direct recruits	<p>Between 18 and 32 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the Local Bodies will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges is asked to submit the names. In the case the recruitment is made through advertisement, the crucial date for determining the age limit shall be the closing date for receipt of applications.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) Should have passed VIII Standard or its equivalent;</p> <p>(ii) Should possess a valid Heavy/ Medium /Light Motor Vehicle Licence, Tractor Driving Licence with an endorsement for driving with a Trailer and Road-roller Driving Licence; and</p> <p>(iii) Should pass the Competent Test –</p> <p style="margin-left: 40px;">(a) Driving;</p> <p style="margin-left: 40px;">(b) Traffic regulations;</p> <p style="margin-left: 40px;">(c) Location of faults and carrying out of minor running repairs including change of wheels. conducted by the Government of Puducherry.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<p>(1) Age: No</p> <p>(2) Educational and qualification: Yes.</p>

10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/deputation/ absorption is to be made.	By promotion from the post of Cleaner (Municipality) with 5 years service rendered in the grade after appointment thereto on regular basis, failing which by promotion from the posts of Peon, Watchman, Caretaker and Sanitary Worker (Municipality) with five years of service rendered in the grade after appointment thereto on regular basis. Note: In case there is no eligible candidate in the field of promotion for a particular recruitment year, the post will be filled by direct recruitment.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	Departmental promotion Committee / Authorities for selection of candidates for Group 'C' posts:-- (1) Director (Local Administration) ... Chairman (2) Commissioner of the concerned Municipality ... Member (3) Executive Engineer/Assistant Engineer (Mechanical), Puducherry Municipal Workshop or Executive Engineer, Government Automobile Workshop. ... Member (4) Superintendent of Police (Traffic) ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.

// By Order of the Lieutenant Governor//

-Sd/-

(S. KUPPUSAMY)

UNDER SECRETARY TO GOVERNMENT (LA)

NB: Refer Pre-revised Recruitment rules of Driver (HMT) at Page No. 296, Driver (LMV) at Page No. 298 and Driver Gr. III at Page No. 302 respectively in the Appendix.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

**RECRUITMENT RULES FOR THE POST OF MECHANIC/ WELDER/ FITTER/ TINKER/ AUTOMOBILES/
TURNER/ BLACKSMITH/ PAINTER**

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Mechanic/ Welder/ Fitter/ Tinker/ Automobiles/ Turner/ Blacksmith/ Painter
2. Number of posts	19 (Nineteen) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical)
4. Scale of Pay	Rs. 950-20-1,150-EB-25-1,400.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangj Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in VIII Standard;</p> <p>(ii) (a) Certificate of Craftsmanship in the respective trade in respect of the cadre concerned issued by a recognized Technical Institution;</p> <p>(b) For Painter five years of practical experience in the field.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Member by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PLUMBER

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Plumber
2. Number of posts	8 (Eight) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical)
4. Scale of Pay	Rs. 950-20-1,150-EB-25-1,400.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangri Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	(i) A pass in VIII Standard. (ii) Industrial Training Institute Certificate in the Trade of Fitter/ Plumber.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.

10. Period of probation, if any	Two years.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to made.	Not applicable.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members duly nominated by the Municipal Council. ... Members (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.22/LAS/2005, dated 19th July 2005)

NOTIFICATION

In exercise of the powers conferred by sub-section(2) of section 68 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Lieutenant-Governor, Pondicherry hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities, Group “D” Post of Helper To Mechanic (Auto) Recruitment Rules, 2005.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of posts, its classification and scale of pay.*—The number of said posts, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule appended hereto.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said Schedule.

4. *Disqualifications.*—(1) No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Appointing authority.*—All appointments to the Municipal Service shall be made by the Municipal Council.

6. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HELPER TO MECHANIC (AUTO)

(Ref: Notification issued in G.O.Ms. No.22 dated 19.07.2005 of the Local Admn. Secretariat)

1. Name of the post	Helper To Mechanic (Auto)
2. Number of post	1 (one)[2005] Subject to variation dependent on work-load.
3. Classification	Pondicherry Municipal Subordinate Services-Group 'D' (Technical).
4. Scale of pay	Rs. 2,550-55-2,660-60-3,200.
5. Whether selection post or non-selection post	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Between 18 and 32 years (Relaxable for Municipal/ Commune Panchayat/ Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made). Note: The crucial date for determining the age limit In the case of recruitment made through Employment Exchange is the last date by which Employment Exchange is required to furnish nominations/panel of names.
8. Educational and other qualifications required for direct recruits.	A certificate awarded by any recognized Industrial Training Institute in the trade of Auto Engineering/ Welding/ Blacksmith/ Electrician.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By absorption failing which by direct recruitment.

<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>By absorption of daily rate employees of the Municipalities who have rendered not less than two years of service and possessing at least a pass in VIII Standard and experience of two years in an Automobile Workshop as Helper.</p> <p>Note: At the initial constitution, the existing incumbent of the post shall be considered for absorption.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.</p>	<p>(1) Chairman of the Municipal Council/ ... Chairman Special Officer of the Municipality.</p> <p>(2) Two Members from the Municipal ... Members Council duly nominated by the Council.</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment</p>	<p>Does not arise.</p>

// By Order of the Lieutenant Governor//

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)

(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra- ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—
(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF CARPENTER

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Carpenter
2. Number of posts	3 (Three) Subject to variation dependent on work-load.
3. Classification	Group 'D' [Non-Ministerial (Skilled)].
4. Scale of Pay	Rs. 800-15-1,010-20-1,150.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(1) A pass in VIII Standard.</p> <p>(2) Craftsmanship certificate in Carpentry issued by a Technical Institution organized by Government (or) should have five years of experience in the type of work.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members duly nominated by the Municipal Council. ... Member (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)

(G.O.Ms. No.232/95-96/LAS, dated 12 January 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Multipurpose Helper) Recruitment Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, its classification and scale of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

8. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF MULTIPURPOSE HELPER

(Ref: Notification issued in G.O.Ms. No.232 dated 12.01.1995 of the Development Dept. (LA))

1. Name of the post	Multipurpose Helper
2. Number of posts	5 (Five)[1994] Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/Commune Panchayat/Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>A pass in VIII Standard with one year practical experience in plumbing work.</p> <p>Desirable: Certificate of Industrial Training Institute in Plumbing.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.

10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the respective ... Chairman Council. (2) Two Members of the Council ... Members duly nominated by the Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

NB: The post of Multipurpose Tank Operator has been re-designated as Tank Operator vide G.O. Ms. No. 21, dt. 17.5.2007 of the Local Admn. Secretariat. Refer Page No. 261 in the Appendix.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)

(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra- ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF MASON

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Mason
2. Number of posts	15 (Fifteen) Subject to variation dependent on work-load.
3. Classification	Group 'D' [Non-Ministerial (Skilled)].
4. Scale of Pay	Rs. 775-12-955-14-1,025.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Literate.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>Not applicable.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council. ... Members</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF CLEANER

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Cleaner
2. Number of posts	14 (Fourteen) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	(i) A pass in VIII Standard. (ii) Should possess a valid LMV driving licence.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members duly nominated by the Municipal Council. ... Members</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HELPER

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Helper
2. Number of posts	5 (Five) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangti Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in VIII Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Member by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

8. ELECTRICAL SECTION

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL)

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Junior Engineer (Electrical)
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Technical).
4. Scale of Pay	Rs.1,400-40-1,800-EB-50-2,300.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Electrical Engineering of any recognized University or a Diploma in Electrical Engineering with three years experience.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By transfer on deputation, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By transfer on deputation of officer holding analogous post in Electricity Department without deputation allowance. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed three years).
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.70/LAS/2005, dated 27th January 2005)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.1/95-96/LAS, dated 03-04-1995 of the Development Department (LA), Puducherry in so far as it relates to the post of Electrician annexed as Schedule XI thereto and published in the supplement to the official Gazette No.31, dt. 01.08.1995 save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules, regulating the method of recruitment to the post of Electrician in the Municipalities in the Union territory of Puducherry, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group -'C' post of Electrician Recruitment Rules, 2004.

(2) They shall come into force on and from the date of its publication in the Official Gazette.

2. *Number of posts, its classification and scale of pay.*—The number of said post, their classification and the scales of pay attached thereto, shall be specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in same columns (5) to (14) of the said Schedule.

4. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person,
Shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Appointing authority.*—All appointments to the Municipal Service shall be made by the Municipal Council.

6. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, he may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ELECTRICIAN

(Ref: Notification issued in G.O.Ms. No.70 dated 27.01.2005 of the Local Admn. Secretariat)

1. Name of the post	Electrician
2. Number of posts	6 (Six)(2004) Subject to variation dependent on work-load.
3. Classification	Pondicherry Subordinate Services-Group 'C' (Technical)
4. Scale of Pay	Rs.3050-75-3950-4590
5. Whether Selection or Non-Selection	Non-selection.
6. Whether benefit of added years of service admissible under the CCS (Pension) Rules, 1972.	Not applicable
7. Age limit for Direct Recruits	<p>Between 18 and 32 years (Relaxable for Municipal/ Commune Panchayat/Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications. In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall in each case, be the last date by which the Employment Exchanges is required to furnish names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in S.S.L.C. or equivalent examination;</p> <p>(ii) Craftsmanship Certificate in the trade of Wireman/ Electrician issued by a recognized I.T.I. and two years practical experience in the relevant trade.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<p>Age: No</p> <p>Educational qualifications: Applicable as mentioned against Col.12</p>
10. Period of probation, if any	Two years for direct recruits.
11. Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption & percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.

12. In case of recruitment by promotion/ absorption, transfer grades from which promotion/ absorption transfer is to be made.	By promotion from the post of Helper (Electrician) with 4 years of regular service in the grade and possessing a pass in 8 th Std. and certificate awarded by a Government Recognized ITI in the trade of Electrician or a certificate awarded by the National Council for Vocational training in the trade of Wireman/ Electrician.
13. If DPC/Recruitment Committee exists what is its composition	<p>(1) Chairman of the Municipal Council/ ... Chairman Special Officer of the Municipality</p> <p>(2) Two members duly nominated by ... Member Municipal Council/ Dy. Director (MA)</p> <p>(3) Commissioner of Municipality ... Member</p>
14. Circumstances in which UPSC is to be consulted in making Recruitment.	Does not arise.

// By Order of the Lieutenant Governor//

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

NB: Refer Pre-revised Recruitment rules at Page No. 307 in the Appendix.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)

(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra- ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—
(a) Who has entered into or contracted a marriage with a person having a spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT ELECTRICIAN (HELPER)

(Ref: Notification issued in G.O.Ms. No.3 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Assistant Electrician (Helper)
2. Number of posts	11 (Eleven) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Technical).
4. Scale of Pay	Rs. 800-15-1,010-20-1,150.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(1) A pass in VIII Standard.</p> <p>(2) Craftsmanship certificate in the trade of Electrician/ Wireman issued by an Institution recognized by Government.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.

10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members duly nominated ... Members by the Municipal Council. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

9. HORTICULTURAL SECTION

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT HORTICULTURAL OFFICER

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Assistant Horticultural Officer
2. Number of post	1 (one) Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of Pay	Rs.1, 640-60-2,600-EB-75-2,900.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A Bachelor's Degree in Horticulture or Agriculture;</p> <p>(ii) Must possess at least two years experience in Gardening or Horticulture;</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<p>Age: No</p> <p>Educational qualifications: Yes.</p>
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation without deputation allowance failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>(i) By promotion from the grade of Garden Superintendent;</p> <p>(ii) By deputation of Agricultural Officers in the Agriculture Department possessing the educational qualifications prescribed for direct recruits with five years of service.</p> <p>(Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed three years).</p>
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-
(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.20/LAS/2008, dated 23.10.2008)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Puducherry Municipalities Act, 1973 (No. 9 of 1973) and of all other powers enabling him in this behalf, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group "C" post of Garden Maistry Grade – II in all the Municipalities in the Union territory of Puducherry, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Puducherry Municipalities, (Group "C" posts of Garden Maistry Grade-II) Recruitment Rules, 2008.

(2) They shall come into force on and from the date of its publication in the official gazette.

2. *Number of post, its classifications and scale of pay.*—The number of said post, its classification and the scales of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedule annexed hereto.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*—(1) No person,—

- a) Who has entered into or contracted a marriage with a person having a spouse living; or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*—Where the Lieutenant-Governor, is of the opinion that it is necessary or expedient so to do, he may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF GARDEN MAISTRY GRADE-II

(Ref: G.O.Ms.No.20, dt. 23.10.2008 of the Local Administration Secretariat)

1. Name of the post	Gardener Maistry Grade-II
2. Number of posts	4 (Four)/(2008) Subject to variation dependent on work-load.
3. Classification	Group –'C' (Non-Ministerial)-Municipal Services
4. Scale of Pay	Rs. 2750-70-3800-75-4400 (Subject to revision from time to time)
5. Whether selection post or non-selection post?	Non-Selection
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable
7. Age limit for direct recruits	Between 18 and 32 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Municipal/ Commune Panchayat Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the Local Bodies/ Government will be useful for efficient discharge of duties in the post for which selection is made). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications. In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.
8. Educational and other qualifications required for direct recruits.	(i) A pass in SSLC or its equivalent (ii) One year experience in the field of gardening
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualification: No
10. Period of probation, if any	Two years
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	By promotion failing which by direct recruitment.

12. In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made.	Promotion from the post of Gardener with 6 years service rendered in the grade after appointment thereto on regular basis.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p><i>Group "C" Departmental promotion Committee / Recruitment Committee consisting of</i></p> <p>1. Director (Local Administration) ... Chairman</p> <p>2. Deputy Director (Municipal Administration). ... Member</p> <p>3. Commissioner, Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable

// By Order of the Lieutenant Governor//

-Sd/-

(S. KUPPUSAMY)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)

(G.O.Ms. No.3/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Administrator, Pondicherry in supersession of notification issued under G. O. Ms. No. 49, dated 10-3-1982 and G. O. Ms. No. 74, dated 5-3-1983 and published in the Extra- ordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'D' Posts Recruitment Rules, 1994.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classifications and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said Schedules.

5. *Disqualifications.*—(1) No person,—
(a) Who has entered into or contracted a marriage with a person having a spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

9. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall the reservations relaxation in upper age limit and other concessions required to be provided for the scheduled casts, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF GARDENER

(Ref: G.O.Ms.No.3, dt. 03.04.1995 of the Development Department (LA))

1. Name of the post	Gardener
2. Number of posts	38 (Thirty-eight) Subject to variation dependent on work-load.
3. Classification	Group 'D' (Non-Ministerial).
4. Scale of Pay	Rs. 750-12-870-14-940.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A pass in V Standard.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	Not applicable.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members duly nominated by the Municipal Council. ... Members (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

**10. ELECTRONIC
DATA
PROCESSING
(EDP) SECTION**

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.12/LAS/2008, dated 5th August 2008)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group "B" post of Programmer in the Municipalities, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities, (Group "B" post of Programmer) Recruitment Rules, 2008.

(2) They shall come into force on and from the date of its publication in the official gazette.

2. *Number of posts, its classification and scale of pay.*—The number of said post, its classification and the scales of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedule annexed hereto.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*—(1) No person,—

- a) Who has entered into or contracted a marriage with a person having a spouse living; or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*—Where the Lieutenant-Governor, is of the opinion that it is necessary or expedient so to do, he may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules or orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PROGRAMMER

(Ref: Notification issued in G.O.Ms. No.12 dated 05.08.2008 of the Local Admn. Secretariat)

1. Name of the Post	Programmer
2. Number of post	1 (One)[2008] Subject to variation dependent on work-load.
3. Classification	Municipal Services-Group 'B' Non-Ministerial.
4. Scale of Pay	Rs. 7,500-250-12,000.
5. Whether selection post or non-selection post?	Selection.
6. Age limit for direct recruits	<p>Not exceeding 32 years (Relaxable for Municipal/ Commune Panchayat/ Government servants upto 5 years in accordance with the orders or instructions issued by the Central Government).</p> <p>Note: (1) The crucial date for determining the age limit shall be the closing date for receipt of applications.</p> <p>Note: (2) In case of the recruitment made through the Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.</p>
7. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
8. Educational and other qualifications required for direct recruits.	<p>Essential:</p> <p>(a) Master degree in Computer Application / Computer Science or M.Tech (with specialization in Computer Application) or B.E./ B.Tech. in Computer Engineering / Computer Science/ Computer Technology from a recognized University or equivalent;</p> <p style="text-align: center;">or</p> <p>(b) (i) Degree in Computer Application/ Computer Science or Degree in Electronics/ Electronics and Communication Engineering from a recognized University or equivalent;</p> <p style="text-align: center;">or</p> <p>(ii) Two years experience in Electronic Data Processing work including experience of actual programming;</p> <p style="text-align: center;">or</p> <p>(c)(i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent;</p> <p>(ii) 3 years experience in Electronic Data Processing work including experience of actual programming;</p> <p style="text-align: center;">or</p> <p>(d)(i) 'A' level Diploma under DOEACC Programme or Post-graduate Diploma in Computer Application offered under University Programme/ Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent;</p> <p>(ii) 3 years experience in Electronic Data Processing work including experience of actual programming.</p>

<p>9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.</p>	<p>Age : No</p> <p>Educational qualifications : No</p> <p>Note: But should possess any one of the following educational qualifications:</p> <p>(i) Bachelor's degree with Post-graduate Diploma in Computer Application from a recognized University/ Institute or equivalent.</p> <p>(ii) Bachelor's degree in Computer Science or Technology/ Information Technology/ Computer Application from a recognized University or equivalent.</p>
<p>10. Period of probation, if any</p>	<p>Two years for direct recruits.</p>
<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods.</p>	<p>Promotion, failing which by deputation failing both by direct recruitment.</p>
<p>12. In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ transfer is to made.</p>	<p>Promotion: Data Processing Assistant with 7 years of regular service rendered in the grade after appointment thereto on regular basis.</p> <p>Note: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Deputation: Officers of the Government Departments.</p> <p>(a)(i) Holding analogous posts on a regular basis in the parent cadre/ Department; or</p> <p>(ii) With 3 years regular service in the grade rendered after appointment thereto on regular basis in the pay scale of Rs. 6,500-200-10,500 or equivalent in the parent cadre/ Department ; or</p> <p>(iii) With 7 years regular service in the grade rendered after appointment thereto on regular basis in the pay scale of Rs. 5,500-125-9,000 or equivalent in the parent cadre/ Department ; and</p>

	<p>(b) Possessing the educational qualification and experience prescribed for direct recruits under column 8.</p> <p>The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.</p> <p>Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>Group 'B' Departmental Promotion Committee consisting of (for considering promotion and confirmation)-</p> <p>(1) Secretary to Government ... Chairman (Local Administration), Government of Puducherry.</p> <p>(2) Director (LA), ... Member Local Administration Department, Government of Puducherry.</p> <p>(3) Commissioner of the concerned ... Member Municipality.</p> <p>(4) Director, ... Member Information Technology, Government of Puducherry.</p>

// By Order of the Lieutenant Governor//

-Sd/-

(S. KUPPUSAMY)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION DEPARTMENT
(G.O.Ms. No.1/LAS/2005, dated 4th May 2005)

NOTIFICATION

In exercise of the powers conferred by sub-section(2) of section 68 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, the Lieutenant-Governor, Pondicherry hereby makes the following rules, regulating the method of recruitment to the post of Data Processing Assistant in the Municipalities, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities, Group “B” Post of Data Processing Assistant Recruitment Rules, 2005.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of posts, its classification and scale of pay.*—The number of said posts, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule appended to these rules.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said schedule.

4. *Disqualifications.*—(1) No person,—

- a) Who has entered into or contracted a marriage with a person having a spouse living; or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Appointing authority.*—All appointments to the Municipal Service shall be made by the Municipal Council.

6. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DATA PROCESSING ASSISTANT

(Ref: Notification issued in G.O.Ms. No.1 dated 4th May 2005 of the Local Administration Dept.)

1. Name of the post	Data Processing Assistant
2. Number of posts	3 (Three)[2005] Subject to variation dependent on work-load.
3. Classification	Pondicherry Municipalities Subordinate Services- Group 'B' (Non-Ministerial).
4. Scale of Pay	Rs. 5500-175-9000.
5. Whether selection post or non-selection post?	Selection.
6. Whether benefit of added years of service admissible under the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Between 18 and 32 years (Relaxable for Municipal/ Commune Panchayat/ Government servants for a maximum of 5 years in the upper age limit in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made). Note: The crucial date for determining the age limit in the case of recruitment through Employment Exchange is the last date by which Employment Exchange is required to furnish nominations.
8. Educational and other qualifications required for direct recruits.	Essential: (a) Master's degree in Computer Applications from a recognized University or equivalent, or (b) B.E/B. Tech. in Computer Engineering /Computer Science/Computer Technology or Electronics and Communication Engineering from a recognized University or equivalent; or (c) Bachelor's degree in Computer Applications/ Computer Science from a recognized University or equivalent; or (d) 'A' level Diploma under DOEACC Programme or Post-graduate Diploma in Computer Application offered under University Programme /Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent.

<p>9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.</p>	<p>Age: No Educational qualifications: Yes.</p>
<p>10. Period of probation, if any</p>	<p>Two years.</p>
<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.</p>	<p>33 1/3% by promotion failing which by deputation and failing both by direct recruitment, and 66 2/3% by direct recruitment.</p>
<p>12. In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/transfer is to be made.</p>	<p>Promotion: Data Entry Operator with six years of regular service in the grade and who possess the educational qualification prescribed in column (9).</p> <p>By Deputation: Officers of this Administration including those serving in Public Sector Undertaking/Corporation/ Boards.</p> <p>(a) (i) Holding analogous posts on the basis in the parent cadre/department; or</p> <p>(ii) With 3 years service in the grade rendered after appointment thereto on regular basis in the pay scale of Rs.5000-150-8000 or equivalent in the present cadre/ department; or</p> <p>(iii) With 6 years service in the grade rendered after appointment thereto on regular basis in the pay scale of Rs. 4500-125-7000 or equivalent in the present cadre/ department; and</p> <p>(b) Possessing the educational qualifications prescribed in column (8) for direct recruits.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Government/Municipality/Commune Panchayats shall ordinarily not to exceed 3 years.</p>

<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?</p>	<p>Group "B" (Non-Gazetted) Departmental promotion Committee, consists of:--</p> <p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director (Municipal Administration) ... Member</p> <p>(3) Commissioner of the concerned Municipality ... Member</p> <p>(4) Director, Information Technology Department ... Co-opted Member</p>
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// By Order of the Lieutenant Governor//

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.23/LAS/99, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.49, dated 10th March 1982 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No. 13 of 30th March 1982, relating to the posts of Store-keeper Grade-II, Stenographer (Junior Grade), Private Branch Exchange Operator, Store-keeper Grade-III, Driver (HMV) and Driver (HMV/MMV) and also in supersession of the Notification issued in G.O. Ms. No. 74, dated 5th March 1983 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No.19 of the 10th May 1983, relating to the posts of Stenographer(Senior Grade), save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DATA ENTRY OPERATOR

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of Local Admn. Secretariat)

1. Name of the post	Data Entry Operator
2. Number of posts	1(One) Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted - Technical.
4. Scale of Pay	Rs. 4,500 -125-7,000.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No.
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A Degree of recognized University with Diploma in Computer Application/ Computer Science: (or)</p> <p>(ii) A Degree in Computer Science; (or)</p> <p>(iii) A Diploma in Computer Science and Applications.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years (for direct recruits).
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By transfer on deputation, without deputation allowance, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>By transfer on deputation of Government officials holding analogous posts or post in the scale of pay of Rs. 1200-2040 to Rs.950-1500 pre-revised with 3 years and 8 years regular service in the respective grade and possess the qualifications prescribed for direct recruitment.</p> <p>(The period of deputation, including the period of deputation in another ex-cadre posts held immediately preceding to this appointment in the same or some other organization/ Department of the Government/ Municipality/ Commune Panchayat shall ordinarily not to exceed 3 years.)</p>
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	<p>Director (Local Administration) ... Chairman</p> <p>Deputy Director (Municipal Administration) ... Member</p> <p>Commissioner, Municipality ... Member</p>

**11. CENTRALLY
SPONSORED
SCHEMES
IMPLEMENTATION
SECTION**

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.117/93-94/LAS, dated 22nd September 1993)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Puducherry Municipalities Act, 1973 (No. 9 of 1973) and of all other powers enabling him in this behalf, the Administrator, Pondicherry hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities, (Project Officer) (Recruitment) Rules, 1993.

(2) They shall come into force on and from the date of its publication in the official gazette.

2. *Number of post, its classification and scale of pay.*—The number of said post, its classification and the scale of pay attached thereto, shall be as classified in columns (2) to (4) of the said Schedule.

3. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in column (5) to (14) of the Schedule.

4. *Disqualifications.*—(1) No person,—

- a) Who has entered into or contracted a marriage with a person having a spouse living; or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person,
Shall be eligible for appointment to the said post;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

5. *Appointing authority.*—All appointments to Municipal services shall be made by the Municipal Council.

6. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PROJECT OFFICER

(Ref: Notification issued in G.O.Ms. No. 117, dated 22.09.1993 of Development Dept. (LA))

1. Name of the Post	Project Officer
2. Number of posts	1 (One) Subject to variation dependent on work-load (1993).
3. Classification	Group 'C'.
4. Scale of Pay	Rs.1400-40-1800-EB-50-2300.
5. Whether selection post or non-selection post?	Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No.
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Social work/ Sociology / Psychology / Home Science or any other degree of a recognized University or its equivalent with 3 years of professional experience in the field of service in slums.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age : No. Educational Qualifications : As in column No: 8.
10. Period of probation, if any	Two years for direct recruits.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation failing both by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	<p>(i) Promotion: Promotion from the grade of Community Organizer with five years regular service in the grade.</p> <p>(ii) Transfer on Deputation:</p> <p>(a) Officers of Pondicherry Administration/ Municipality or Commune Panchayats in this Union Territory/ Government undertakings and Autonomous Bodies/ Agencies of this Administration.</p> <p>(i) holding analogous post on regular basis. (or)</p> <p>(ii) with 5 years of regular service in the scale of Rs. 1200-2400; and</p> <p>(b) possessing the educational Qualifications and experience prescribed for direct recruits under column No. 8</p> <p>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department shall ordinarily not to exceed three years).</p>
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>Director (Local Administration) ... Chairman</p> <p>Deputy Director (Municipal Administration) ... Member</p> <p>Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment?	Not applicable.

(By Order of the Administrator)

-Sd/-
(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No.76/93-94/LAS, dated 12th July 1993)

NOTIFICATION

In exercise of the powers conferred by sub-section(2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and of all other powers enabling him in this behalf, the Administrator, Pondicherry hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Community Organizer and Assistant Community Organizer (Recruitment) Rules, 1993.

(2) They shall come into force on and from the date of its publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the posts specified in column 2 of the schedules annexed hereto and as are in existence in the respective Municipalities of this Union territory.

3. *Number of posts, their classifications and scales of pay.*—The number of said posts, their classification and the scales of pay attached thereto, shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in column (5) to (14) of the said schedules.

5. *Disqualifications.*—(1) No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF COMMUNITY ORGANIZER

(Ref: Notification issued in G.O.Ms. No.76 dated 12.07.1993 of Development Department (LA))

1. Name of the post	Community Organizer
2. Number of posts	3 (Three)[1993] posts – Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of Pay	Rs.1200-30-1560-EB-40-2040.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Social work/ Sociology/ Psychology/ Home Science or any other degree of a recognized University with two years of professional experience in the field of social service in Urban slums.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age : No. Educational Qualifications : As in column No. 8
10. Period of probation, if any	Two years for direct recruits.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.</p>	<p>By promotion, failing which by transfer on deputation and by direct recruitment on 2:1 ratio basis.</p>
<p>12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made.</p>	<p>(i) Promotion: Promotion from the grade of Assistant Community Organizer with three years regular service in the grade.</p> <p>(ii) Transfer on Deputation:</p> <p>(a) Officers of Pondicherry Administration/ Municipality or Commune Panchayats of this Union Territory/ Government undertaking and Autonomous Bodies/ Agencies of this Administration.</p> <p>(i) holding analogous post on regular basis. (or)</p> <p>(ii) with 3 years of regular service in the scale of Rs. 950-1500. and</p> <p>(b) possessing the educational Qualifications and experience prescribed for direct recruits under column No. 8</p> <p>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this department in the same or some other organization/ department of the Government shall ordinarily not to exceed three years).</p>
<p>13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?</p>	<p>Director (Local Administration) ... Chairman</p> <p>Deputy Director (Municipal Administration). ... Member</p> <p>Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment?</p>	<p>Not applicable.</p>

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT COMMUNITY ORGANIZER

(Ref: Notification issued in G.O.Ms. No.76 dated 12th July 1993 of Development Department (LA))

1. Name of the post	Assistant Community Organizer
2. Number of posts	5 (five)[1993] posts – Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of Pay	Rs. 950-20-1150-EB-25-1500.
5. Whether selection post or non-selection post?	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 40 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 45 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	A Degree in Social work/ Sociology/ Psychology/ Home Science or any other degree of a recognized University.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	By direct recruitment.
12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made.	Does not arise.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	<p>(1) Chairman of the Municipal ... Chairman Council.</p> <p>(2) Two Members of the Council ... Members duly nominated by the Council.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment?	Not applicable.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

APPENDICES

**GOVERNMENT OF PONDICHERRY
(ABSTRACT)**

Pondicherry Municipality – Conversion of the post of Draughtsman Gr.III as Draughtsman Gr.II –
Orders – Issued.

DEVELOPMENT DEPARTMENT (LA)

G.O. Ms. No. 28/92-93/LAS.

Dt: 15.05.1992.

READ: U.O. No. F.36-20/91-MA(2)/LAD dt. 23.12.1991 from the
Local Administration Department, Pondicherry.

ORDER:

Approval of the Government is hereby accorded to the conversion of one post of
Draughtsman Gr.III carrying the scales of pay of Rs. 1200-2040/- in to Draughtsman Gr.II in the scale
of pay of Rs. 1200-30-1560-EB-40-2040 with effect from the date of issue of this order.

The expenditure is debitable to the relevant head of account in the budget of the
Pondicherry Municipality.

/ By Order /

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVERNMENT (LA)

(ABSTRACT)

Pondicherry Municipality – Amalgamation of the two categories of posts of Road Inspector and Building Maistry Gr.II into one and redesignating the posts as Work Inspector Gr.II – Orders – Issued.

DEVELOPMENT DEPARTMENT (LA)

G.O. Ms. No. 81/LAS/92.

Pondicherry, the 10.08.1992.

- READ:**
1. U.O. No. F.36-2/89/MA(2)/LAD dt. 24.03.1992 of the Local Administration Department, Pondicherry.
 2. G.O. Ms. No. 268/90/LAS dt. 26.10.1990 of the Development Department (LA), Pondicherry.

ORDER:

The Commissioner, Pondicherry Municipality has submitted a proposal for redesignation of the post of Building Maistry Gr.II and enhancement of the existing scale of pay of Rs. 825-15-900-EB-20-1200 for the both the posts of Road Inspector and Building Maistry Gr.II to Rs. 950-20-1150-EB-25-1400 as existing in the Public Works Department since the duties and responsibilities of both the posts are of the same as in the Pondicherry Municipality.

2. The proposal has been examined in depth by the Local Administration Department and modified to the effect that both the posts may be amalgamated into a single category of Work Inspector Gr.II with the scale of pay of Rs. 850-20-1150-EB-25-1400 so that they could be employed for both building and road works and this will also minimize the number of municipal cadres and sought for approval of the Government thereon.

3. After careful consideration of the proposal based on the justifications furnished, approval of the Government is hereby accorded for amalgamation of 11 posts each of Road Inspector and Building Maistry Gr.II into one category and redesignation of these posts as Work Inspector Gr.II in the scale of pay of Rs. 950-20-1150-EB-25-1400 with effect from the date of issue of this order.

/ By Order /

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PONDICHERRY

ABSTRACT

Development Department (Local Administration) – Re-designation of certain posts in Local Bodies in the Union territory of Pondicherry as per the Revised Recruitment Rules – Orders - Issued.

DEVELOPMENT DEPARTMENT (LA)

G.O. Ms.No.237/96-97/LAS

Pondicherry, dt. 27-01-1997

- READ:** i) G.O.Ms.No.1/95-96/LAS, dated 03.04.95 of Development Department (LA), Pondicherry.
ii) G.O.Ms.No.2/95-96/LAS, dated 03.04.95 of Development Department (LA), Pondicherry.
iii) G.O.Ms.No.3/95-96/LAS, dated 3.4.95 of Development Department (LA), Pondicherry.
iv) G.O.Ms.No.4/95-96/LAS, dated 3.4.95 of Development Department (LA), Pondicherry.
v) Letter No.14-19/PPS(3) /LAD/96, dt:22-7-96 from the Director, Local Administration Department, Pondicherry.

ORDER:-

Whereas the revised recruitment rules for various posts in Local Bodies have been framed and issued in the G.Os cited (i) to (iv) above based on the recommendations of the Cadre Review Committee constituted for this purpose and certain posts have been re-designated in the revised Recruitments Rules.

2. where as the Director, Local Administration Department , has sought for approval of the Government to re-designate such posts on the grounds that they could not fill up the posts unless for the efficient so re-designated, vide reference cited (v).

3. Approval of the Government, is hereby accorded to re-designate the posts as mentioned in the Annexure, so as to enable the Local Bodies to fill up the posts / to consider the cases of promotion to the higher posts as per the revised recruitments for the efficient and smooth functioning of the local bodies concerned.

/By Order/

-Sd/-

(V. KUPPUSAMY)

UNDER SECRETARY TO GOVERNMENT (LA)

...2../

Sl.	Designation of the posts	Re-designated as per	Scale of Pay	G.O. Number and
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No	as per old Recruitment Rules	the revised Recruitment Rules		Date
1.	Superintendent Gr-I	Office Manager Grade-I.	Rs.1640-2900	G.O.Ms.No.1/95-96/LAS, dt:3.4.95
2.	Superintendent Gr-II/ Office Manager Gr-II	Office Manager Grade-II	Rs.1400-2300	-do-
3.	Office Manager Grade-III/ Senior Assistant / Manager (Travellers Bungalaw) Confidential Assistant	Office Manager Grade- III/ Senior Assistant	Rs.1200-2040	-do-
4.	Gardener Superintendent	Assistant Horticultural Officer	Rs.1640-2900	-do-
5.	Junior Engineer/ Junior Engineer (Civil)	Junior Engineer (Civil)	Rs.1400-2300	-do-
6.	Overseer Grade-I/ Draughtsman Gr-III	Overseer Grade-I/ Draughtsman Gr-II	Rs.1200-2040	-do-
7.	Karnam	Bill Collector Grade-I	Rs.950-1500	-do-
8.	Assistant Karnam	Bill Collector Grade-I	Rs.750-940	G.O.Ms.No.4 /95-96/LAS, dt:3.4.95
9.	Mechanic (Auto)	Mechanic / Welder/ Fitter/ Tinker/ Automobiles ? Turner/ Blacksmithy / Painter	Rs.950-1400.	G.O.Ms.No.1 /95-96/LAS, dt:3.4.95
10.	Sanitary Inspector Grade- III/ Sanitary Maistry –I/ Supervisor Market/ Maistry Grade-I	Sanitary Maistry Grade-I	Rs.950-1500	-do-
11.	Sanitary Maistry Grade-II / Maistry Grade-II	Saniatry Maistry Grade-II	Rs.825-1200	-do-
12.	Building Maistry Grade-II	Work Inspector Grade-II	Rs.950-1400	-do-
13.	Sanitary Assistant/ Grave Digger/ Sweeper –cum- water Carrier/ Drain Cleaner	Sanitary Worker	Rs.750-940	G.O.Ms.No.3/95-96/LAS, dt:3.4.95

-Sd/-
(V. KUPPUSAMY)
UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Development Department (LA) – Promotion Scheme for Drivers – Extension of the Promotion Scheme to Drivers working in Local Bodies – Amendment – Orders-Issued .

DEVELOPMENT DEPARTMENT (LA)

G.O.Ms. No.56/97/LAS

Pondicherry, dt.02.07.97

- READ:** 1. Letter No.331/97/LAD/CP/A1/G dated 16.06.1997 of
Local Administration Department , Pondicherry.
2. G.O. Ms.No.34/97/LAS dated 30.05.1997.

In supersession of the G.O.Ms.No.34/97/LAS dated 30.05.1997 and consequent on implementation of promotion scheme for Drivers in the Administration the Promotion Scheme extended earlier is amended as follows:

Sl. No	Name of the Commune Panchayat/ Municipality	No. of Posts	Ratio of Post %	Post to be re-designated	No. of. existing post kept as same
1.	Ariankuppam Commune Panchayat	2	55,25	1 Gr. II	1 Gr.III
2.	Bahour Commune Panchayat	5	55,25,20	2 Gr.II 1 Gr. II	2 Gr.III
3.	Mannadipet Commune Panchayat	2	55,25	1 Gr. II	1 Gr.III
4.	Nettapakkam Commune Panchayat	2	55,25	1 Gr. II	1 Gr.III
5.	Villianur Commune Panchayat	4	55,25,20	1 Gr. II 1 Gr. II	2 Gr.III
6.	Neravy Commune Panchayat	1	55	-	1 Gr.III
7.	T.R. Pattinam Commune Panchayat	1	55	-	1 Gr.III
8.	Karaikal Municipality	6	55,25,20	2 Gr. II 1 Gr. II	3 Gr.III
9.	Mahe Municipality	4	55,25,20	1 Gr. II 1 Gr. II	2 Gr.III
10.	Yanam Municipality	3	55,25	1 Gr. II	2 Gr.III

The eligibility criteria promoted should be strictly followed.

The expenditure on the extension of the scheme will be met, out of budget of the Local Bodies concerned.

/By Order/

-Sd/-

(V. KUPPUSAMY)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PONDICHERRY

ABSTRACT

Local Administration (Secretariat) – Promotion Scheme for Drivers – Extension of the Promotion Scheme to Drivers working in Local Bodies – Approval – Accorded.

LOCAL ADMINISTRATION (SECTT.)

G.O. Ms. No. 253/ 97-98/ LAS

Pondicherry, dt. 23.01.1998

- READ:**
1. No.11124/LAD/PPS(3) / 95-65 dated 08.11.1995 of Local Administration Department, Pondicherry.
 2. G.O.Ms.No.5 dated 31.01.1995.
 3. G.O.Ms.No.43 dated 05.07.1995 and G.O.Ms.No.44, dated 5.7.1995 of the DP&AR (PW), Pondicherry.
 4. G.O.Ms.No.73/96-97/ LAS dated 20.09.1996 of the Development Department (LA), Pondicherry.
 5. G.O.Ms.No.34/97/LAS dated 30.05.1997 of the Development Department (LA), Pondicherry.
 6. G.O.Ms.No.56/97/ LAS dated 02.07.1997 of the Development Department (LA), Pondicherry.
 7. G.O.Ms.No.3 dated 21.01.1998 of the DP&AR.

Consequent on the implementation of promotion scheme for Drivers in this Administration approval of the Government has been accorded for extending the promotion scheme for drivers in Municipalities and Commune Panchayats in this Union Territory under G.Os. read fourth, fifth and sixth cited.

These orders will take effect from 01.08.1993.

The expenditure on the extension of the scheme will be met out of budget of the Local Bodies concerned.

/By Order/

**-Sd/-
(K. Kaliaperumal)
Under Secretary to Government.**

GOVERNMENT OF PONDICHERRY

ABSTRACT

Local Administration Secretariat – Amalgamation of Work Inspector Grade-I and Work Inspector Grade-II in the Scale of Pay of Rs. 3050-4590 in Pondicherry Municipality – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. No. 175 / 99-2000/ LAS

Pondicherry, dt.31.12.1999

READ: Minutes of Meeting held on 21.05.1999 at the Conference hall of Pondicherry Housing Board under the Chairmanship of Secretary (LA)

ORDER:

A meeting was convened on 21.05.1999 at the Conference Hall of the Pondicherry Housing Board under the Chairmanship of Secretary (LA) to review the pending service matters in the Local Bodies. During the meeting, it was decided to merge the posts of Work Inspector Grade-II and Grade-I.

2. Accordingly, approval is accorded for the amalgamation of Work Inspector Grade-I and Work Inspector Grade-II in the Scale of Pay of Rs. 3050-4590 existing in Pondicherry Municipality into One category and redesignation of these posts as Work Inspector in the Scale of Pay of Rs. 3050-75-3950-80-4590 with effect from the date of issue of this Order.

/By Order/

-Sd/-

(K. JAYAVELU)

UNDER SECRETARY TO GOVERNMENT (LA)

ABSTRACT

Local Administration (Secretariat) – Redesignation of certain posts in Municipalities – Sanctioned accorded – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. No. 159 / LAS/ 2000

Pondicherry, dt.06.12.2000

READ: Minutes of meeting held on 21.05.1999 at the Conference hall of Pondicherry Housing Board under the Chairmanship of Secretary (Local Admn.)

ORDER:

The Proposals have been received from the Commissioners of the Local Bodies to re-designate some of the existing posts in the Municipalities in the light of the type of work now entrusted to the employees working in the Local Bodies.

2. Therefore, a meeting of the Commissioners of all Local Bodies was convened on 21.05.1999 at the Conference Hall of Housing Board, Pondicherry and a review was made in respect of each and every Local Body. After a thorough study and examination of all the aspects in this regard, it was decided to re-designate some of the posts in all the Local Bodies.

3. Accordingly, Sanction of the Government is hereby accorded for the redesignation of 63 posts of various categories as stated in the annexure to this order.

4. Where higher scale of pay is involved on redesignation only the existing incumbents should be appointed against the re-designated posts in the higher pay scale. Consequent on the upgradation the existing posts will cease to exist.

5. This order will come into force with effect from the date of issue.

/By Order/

-Sd/-

(K. JAYAVELU)

UNDER SECRETARY TO GOVERNMENT (LA)

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ANNEXURE

(G.O. Ms. No. 159 / LAS/ 2000, dt.06.12.2000)

Sl. No.	Name of the Existing Post with scale of Pay	Name of the re-designated post with scale of Pay	No. of posts	Remarks
<u>PONDICHERRY MUNICIPALITY</u>				
1.	PBX Operator (3050-4590)	Junior Assistant (3050-1500)	1 post	
2.	Asst. Electrician (Helper) (2650-4000)	Helper (Electrician) (3050-4500)	9 posts	
3.	Sanitary Supervisor (3050-4590)	Sanitary Maistry Gr.I (3050-4590)	5 posts	
4.	Ayha (2550-3200)	Peon (2550-3200)	1 post	
5.	Mazdoor (2550-3200)	Gangman (2550-3200)	32 posts	
<u>OULGARET MUNICIPALITY</u>				
1.	Site Maistry (2550-3200)	Maistry works (2750-4400)	8 posts	
2.	Mazdoor (2550-3200)	Gangman (2550-3200)	1 post	
<u>KARAIKAL MUNICIPALITY</u>				
1.	Minor Irrigation Maistry (2550-3200)	Maistry works (2750-4400)	2 posts	
<u>YANAM MUNICIPALITY</u>				
1.	Site Maistry (2550-3200)	Maistry works (2750-4400)	4 posts	

**-Sd/-
(K. JAYAVELU)
UNDER SECRETARY TO GOVERNMENT (LA)**

GOVERNMENT OF PONDICHERRY

(ABSTRACT)

Local Administration Secretariat-Revision of pay scales of the post of Sanitary Inspector Grade I & II and Controller of Big Market/Bus Stand in Local Bodies-Orders-Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. NO. 72/LAS/2004-05

Pondicherry, the 16-02-2005

READ: I.D. Note No. 10211/LAD/PPS(1)/2004, dt. 23.09.2004
of the Local Administration Department, Pondicherry.

ORDER:

The Pondicherry State Sanitary Inspectors Association has been demanding the revision of the pay scales of Sanitary Inspector Grade I & II and Controller of Big Market/ Bus Stand in Local Bodies on par with the scales of Sanitary Inspector exists in Union Territory of Delhi, Andaman & Nicobar Islands and Municipal Corporation in Tamil Nadu. The Local Administration Department has submitted the proposal for the revision of pay scales applicable to the Supervisory staff in the Sanitary Wing as in Union Territory of Delhi and Andaman & Nicobar Islands, consequent on the revision of pay scales in V Pay Commission Report.

2. The proposal has been examined in detail and approval of the Government is hereby accorded for the revision of scale of pay to the post of Sanitary Inspector Gr-I & II and Controller of Big Market/ Bus Stand in Local Bodies as per the pattern of Delhi Council with effect from 01.01.1996 as detailed below:

Sl. No.	Name of the post	Existing Scale of Pay	Revised scale of Pay
1.	Sanitary Inspector Gr-II	Rs.3,200-85-4,900	Rs.4,000-100-6,000
2.	Sanitary Inspector Gr-I	Rs.4,000-100-6,000	Rs.4,500-125-7,000
3.	Controller of Big Market/ Bus Stand	Rs.4,500-125-7,000	Rs.5,000-150-8,000

/By Order/

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat-Revision of Pay Scales of the post of Sanitary Maistry Gr. I and Sanitary Maistry Gr. II in Local Bodies-Orders-Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. No. 25/LAS/2005

Pondicherry, the 21-09-2005

READ: I.D. Note No. 3824/LAD/PPS(1)/05, dt. 15.07.2005 of the Director, Local Administration Deptt, Pondicherry.

ORDER:

The Pondicherry State Sanitary Inspectors Association has been demanding the revision of the pay scales of Sanitary Maistry Grade I and Sanitary Maistry Grade II, following the revision of the scales of the post of Sanitary Inspector Grade I and II and Controller of Big Market/Bus Stand in Local Bodies vide G.O. Ms. No. 72/LAS/2004-05, dt.16.02.2005.

2. The proposal has been examined in detail and approval of the Government is hereby accorded for the revision of scale of pay to the post of Sanitary Maistry Grade I and Sanitary Maistry Grade II, with **effect from 01.01.1996** as detailed below:

Sl.No.	Name of the post	Existing Scale of Pay	Revised scale of Pay
(1)	(2)	(3)	(4)
1.	Sanitary Maistry Grade I	Rs.3050-75-3950-80-4590	Rs.3200 -85-4900
2.	Sanitary Maistry Grade II	Rs.2750-70-3800-75-4400	Rs.3050-75-3950-80-4590

/By Order /

**-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)**

ABSTRACT

Local Administration Secretariat-Grant of pay scale to the post of Junior Engineer in Local Administration Department/Local Bodies of various Municipalities/ Commune Panchayats-Orders-Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. No. 24/LAS/2006

Pondicherry, the 02-08-2006

READ: I.D. No. 5163/LAD/PPS(1)/2005, dt. 22.12.2005 of the
Local Administration Department, Pondicherry.

ORDER:

Sanction of the Government is hereby conveyed for granting the scale of pay of Rs. 5,500-175-9,000 instead of the existing scale of Rs.5,000-150-8000 with effect from 09.08.1999 to the post of Junior Engineers in the Local Administration Department/Local Bodies of various Municipalities/Commune Panchayats.

2. This issues with the concurrence of the Finance Department vide their I.D. No. 17503/2006/F3, dt.20.07.2006.

/By Order /

**-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)**

ABSTRACT

Constitution of a Committee to examine the demands of Employees Associations of Local Bodies – Orders – Issued .

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms. No. 53/LAS/2007

Pondicherry, the 23.01.2007

ORDER:

All the Service Associations of Local Bodies have put forth the following demands.

- i) To introduce the following three grades of clerical Structure in the ministerial cadre in the Local Bodies.

<u>Post</u>	<u>Pay scale</u>
a) Junior Assistant	Rs. 3050 - 4590
b) Assistant	Rs. 4000 - 6000
c) Senior Assistant	Rs. 5000 – 8000

- ii) To restructure the Junior Assistant posts and Senior Assistant posts as detailed below.

- a) Junior Assistants who have completed 4 years of service as on 30.06.2006 be upgraded as Assistant in the pay scale of Rs. 4000 – 6000.
- b) The scale of pay of existing incumbents of Senior Assistants who have completed 4 years of service be upgraded as Rs. 5000 – 8000.

- iii) To amalgamate the post of Office Manager Gr.II (Rs. 4500-7000) and Manager Gr.I (Rs. 5500- 900) and to re-designate them as Office Manager in the pay scale of Rs. 5500-10500 with effect from 01.01.1996)

- iv) To revise the scale of pay of the following posts in the Revenue Wing and Survey Wing of Local Bodies:

Post	Existing Scale of Pay	Revision of Scale of Pay as per demand
Assistant Revenue Officer Gr.I	REVENUE WING Rs. 5500 – 9000	Rs. 6500 – 10500
Assistant Revenue Officer Gr.II	Rs. 4000 – 6000	Rs. 5000 – 8000
Revenue Inspector	Rs. 4000-6000	Rs. 4500 – 7000
Bill Collector Gr.I	Rs. 3050 – 4590	Rs. 4000 – 6000
Bill Collector Gr.II	Rs. 2750 – 4400	Rs. 3200 – 4900
Bill Collector Gr.III	Rs. 2050 – 3200	Rs. 3050 – 4590
Post	Existing Scale of Pay	Revision of Scale of Pay as per demand
SURVEY WING		
Deputy Surveyor	Rs. 4000 – 6000	Rs. 4500 – 7000
Field Surveyor	Rs. 3050 – 4590	Rs. 4000 – 6000
Field Assistant	Rs.2550 – 3200	Rs. 3050 – 4590

After having considered the demands of the service associations of local bodies, the Lieutenant Governor, Puducherry is pleased to constitute a committee consisting of the following officers to examine the above mentioned demands of the service associations and to give recommendations to the Government.

- | | | |
|---|-------|----------|
| (i) Thiru. D.C. Sahoo, I.A.S., Secretary to Government | | Chairman |
| (ii) Thiru. E. Vallavan, Director, Local Admn. Dept. | | Member |
| (iii) Thiru J. Amirthalingam, JuniorAccounts Officer
Directorate of Accounts & Treasuries, Puducherry. | | Member |

3. The Committee shall allow the service associations to present their views before giving its recommendations. Further, the Committee shall obtained and consider the views of local bodies before finalization of the report.

4. The Committee shall submit its recommendations to the Government within a period of one month from the date of issue of this order.

/BY ORDER OF THE LIEUTENANT GOVERNOR /

**-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)**

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Department – Revision of scale of pay of the posts of Draughtsman Grade-II, Electrician, Helper to Electrician, Helper to Mechanic (Auto), Gangman and Mason in Municipalities and Commune Panchayats – Orders – issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.03/ LAS/ 2007

Puducherry, the 05.04.2007

READ: I.D. No. 7206/LAD/PPS(1)dt. 28.03.2007 received from the
Director LAD, Puducherry.

ORDER:

The Proposal for revision of pay scales for the posts of Draughtsman Grade-II, Electrician, Helper to Electrician, Helper to Mechanic (Auto), Gangman and Mason in Local Bodies on par with the scale of pay of the same posts in the other line Departments of Government Department in Puducherry was under the active consideration of the Government in the past.

2. The proposal of the Local Administration Department has been examined, with reference to the similar existing categories of posts, and the educational qualifications and duties and responsibilities and approval of the government is accorded for the revision of pay scales of the following post with immediate effect.

Sl. No.	Name of the post	Existing Scale of pay	Revised Scale of pay
1.	Draughtsman Grade-II	Rs.4,000-100-6,000	Rs.5,000-150-8,000
2.	Electrician	Rs.3,050-75-3,950-80-4,590	Rs.4,000-100-6,000
3.	Helper to Electrician	Rs.2,650-65-3,300-70-4,000	Rs.3,050-75-3,950-80-4,590
4.	Helper to Mechanic (Auto)	Rs.2,550-55-2,660-60-3,200	Rs.3,050-75-3,950-80-4,590
5.	Gangman	Rs.2,550-55-2,660-60-3,200	Rs.2,610-60-2,910-65-3,300-70-4,000
6.	Mason	Rs.2,610-60-3150-65-3540	Rs.2,610-60-2,910-65-3,300-70-4,000

4. The Local Administration Department shall revise the Recruitment Rules of the post of Helper to Electrician on par with RRs existing in Electricity Department.

/By Order of the Lieutenant-Governor/

-Sd/-

(K. NAGALINGAM)

Under Secretary to Government (LA)

GOVERNMENT OF PUDUCHERRY
ABSTRACT

Local Bodies – Amalgamation of the posts of Overseer Grade-I and Overseer Grade-II into Overseer in Local Bodies – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.04/ LAS/ 2007

Puducherry, the 05.04.2007

READ: I.D. No. 7898/LAD/PPS(1)/07, dated 04-04-2007 received from the
Director LAD, Puducherry.

ORDER:

The Proposal for amalgamation of the posts of Overseer Gr-I and Overseer Gr-II in Local Bodies was engaged the attention of the Government quite for some time.

2. The proposal has been examined in detail and taking into consideration of the fact that both the categories of Oversees Gr-I and Overseer Gr-II are performing the same duties and the qualification prescribed for these two posts are one and the same, the Government has approved the proposal of amalgamation of the post of Overseer Gr-I and Overseer Gr-II as Overseer in Local Bodies in the scale of pay of Rs.4000-100-6000 with immediate effect.

// By Order of the Lieutenant Governor//

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVERNMENT (LA)

**GOVERNMENT OF PUDUCHERRY
ABSTRACT**

Local Administration – Redesignation of the post of Tracer as Overseer in Puducherry Municipality –
Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.05/ LAS/ 2007

Puducherry, date: 05.04.2007

READ: I.D. No. 14-9/LAD/PPS (1)/2006-07, dt. 02-04-2007 from
Local Administration Department.

ORDER:

The Proposal for the redesignation of the post of Tracer in Puducherry Municipality in the scale of pay of Rs.3200-4000 as Overseer in the scale of pay of Rs.4000-100-6000 has been examined by the Government, taking into account that the post is an isolated category and is no longer required in the Puducherry Municipality due to technological developments.

Therefore, approval of the Government is accorded for the redesignation of post of Tracer in Puducherry Municipality as Overseer in the scale of pay of Rs.4000-100-6000.

/By Order of the Lieutenant-Governor/

**-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)**

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Re-designation of the post of Multipurpose Tank Operator as Tank Operator in the Local Bodies – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.21/ LAS/ 2007

Puducherry, dated 17.05.2007

READ: Letter No. 109/LAD/PPS (1)/04, dt.03.12.2004 of
Local Administration Department, Puducherry.

ORDER:

Approval of the Government is accorded to re-designate the post of Multipurpose Tank Operator as Tank Operator in the Local Bodies with immediate effect. The duties and responsibilities of the Tank Operators are as under:

- (i) Switching on/off the motor of the water tank on the three sessions and staying on till the supply is closed down.
- (ii) Clearing the Water tank at least once in a week with bleaching powders etc.,
- (iii) Supervising and reporting on leaky public taps and to prevent the public in misuse of the water (like bathing, washing of clothes and cattle etc.).
- (iv) Report on the non-burning of street lights and non-functioning of the radio/TV sets (wherever provided).
- (v) Switching on/off the community listening sets in the areas assigned by the Commissioner.
- (vi) Keeping proper and safe custody of the Water tank motor pump and the community listening sets, etc.
- (vii) Water meter reading in the areas, where they are working from the date of its introduction and issue of demand notices.
- (viii) Watching of new water connection in the area and number of new connections given every month and report to the Commissioner.

// By Order //

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Grant of Pay scale to the post of Junior Engineer/Draughtsman Grade I in Municipalities – Addendum – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.23/ LAS/ 2007

Puducherry dated 06.06.2007

- READ:** 1. ID.No. 5163/LAD/PPS(1)/07, dt.08.01.2007 of
Local Administration Deptt., Puducherry.
2. G.O.Ms.No.24/LAS/2006, dt.02.08.2006 of
Local Administration Sectt., Puducherry.

A D D E N D U M

ORDER:

In the G.O. read above the following shall be added:

“ Sanction of the Government is hereby conveyed for granting the scale of pay of Rs. 5,500-175-9,000 instead of the existing scale of pay of Rs. 5,000-150-8,000 w.e.f.09.08.1999 to the post of Junior Engineers and Draughtsman Grade I in Local Administration Department/ Municipalities/ Commune Panchayats”.

/By Order of the Lieutenant-Governor/

-Sd/-

(K. NAGALINGAM)

Under Secretary to Government (LA)

**GOVERNMENT OF PUDUCHERRY
ABSTRACT**

Local Administration Secretariat – Redesignation and restructuring of the posts of Junior Assistant, Senior Assistant as LDC, UDC and Assistant in all the Municipalities in the Union Territory of Puducherry – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.24/ LAS/ 2007

Puducherry, dated 15.06.2007

READ: 1. I.D. No.7206/LAD/PPS(1)/2007, dt.24.04.2007 of the
Director, Local Administration Deptt., Puducherry.

2. G.O. Ms. No. 23A/LAS/2007, dt. 15.06.2007 of Local
Administration Secretariat, Puducherry.

ORDER:

The Government has constituted a Three Member Committee in G.O.M.53/LAS/2007, dt.19.01.2007 to examine the demands of the Service Associations and to give recommendations to the Government. The Committee has submitted its report to the Government on 12.04.2007. The Government after detailed examination of the recommendations, is pleased to accord approval for the redesignation of the existing post of Junior Assistant and Senior Assistant as Lower Divisional Clerk (Rs. 3,050-75-3,950-80-4,590) and Upper Division Clerk (Rs. 4,000-100-6,000) and Assistant (Rs. 5,000-150-8,000) and restructuring of the above grades in the ratios of **40:40:20** in all the Municipalities as detailed in the Annexure.

2. Approval of the Government is also accorded for the creation of 31 posts of Assistant in the scale of pay of Rs.5,000-150-8,000 consequent on the restructuring and redesignation of the post of Junior Assistant and Senior Assistants in all the Municipalities.

3. This order takes immediate effect and the posts will stand operated from the date of their filling up as per the Recruitment Rules on par with Government of Puducherry.

4. The expenditure shall be met from the own funds of the Municipality concerned.

// By Order //

Encl.: Annexure.

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVERNMENT (LA)

ANNEXURE
(G.O.Ms.No.24/LAS/2007, dt.15.06.2007)

Sl. No.	Name of Municipality	No. of post existing in the Grade of Jr.Asst./Sr.Asst.	No. of post of restricted as LDC/UDC/Asst.
1.	Puducherry Municipality	Junior Assistant - 46 Senior Assistant - 46 Total = 92	LDC - 37 UDC - 37 Assistant - 18 Total = 92
2.	Oulgaret Municipality	Junior Assistant - 12 Senior Assistant - 13 Total - 25	LDC - 10 UDC - 10 Assistant - 5 Total = 25
3.	Karaikal Municipality	Junior Assistant - 14 Senior Assistant - 13 Total - 27	LDC - 11 UDC - 11 Assistant - 5 Total = 27
4.	Mahe Municipality	Junior Assistant - 6 Senior Assistant - 4 Total = 10	LDC - 4 UDC - 4 Assistant - 2 Total = 10
5.	Yanam Municipality	Junior Assistant - 3 Senior Assistant - 2 Total = 5	LDC - 2 UDC - 2 Assistant - 1 Total = 5

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Amalgamation of the posts of Office Manager Grade-I and Grade-II as Office Manager in Municipalities and Commune Panchayats – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No. 26/ LAS/ 2007

Puducherry dated 15.06.2007

- READ:** 1. I.D. No.7206/LAD/PPS (1)/2007, dt.24.04.2007 of the Director, Local Administration Deptt., Puducherry.
2. G.O. Ms. No. 23A/LAS/2007, dt. 15.06.2007 of Local Administration Secretariat, Puducherry.

ORDER:

The Government has constituted a Three Member Committee in G.O.Ms.No.53/LAS/2007, dt. 19.01.2007 to examine the demands of the Service Associations and to give recommendations to the Government. The Committee has submitted its report to the Government on 12.04.2007. The Government after detailed examination of the recommendations, is pleased to accord approval for the amalgamation of the posts of Office Manager Grade I in the scale of pay of Rs. 5,500-175-9000 and Office Manager Grade II in the scale of pay of Rs. 4,500-125-7,000 as Office Manager in the scale of pay of Rs.5,500-175-9000 **with immediate effect** in all the Municipalities and Commune Panchayats in the Union Territory of Puducherry.

2. Approval of the Government is also conveyed for the entitlement of the **Special Time Bound scale of pay of Rs.6,500-200-10,500** on completion of four years of regular service in the scale of pay of Rs.5,500-175-9,000 and subject to passing of Part-I and Part-II of Accounts Test (Higher) as applicable in the case of Superintendents in Government Departments.

3. The expenditure shall be met from the own funds of the Municipality and Commune Panchayat concerned.

// By Order //

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Revision of Scale of pay of the posts of Deputy Surveyor, Field Surveyor and Field Assistant in all the Municipalities and Commune Panchayats in the Union Territory of Puducherry – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.27/ LAS/ 2007

Puducherry dated 15 .06.2007

- READ:** 1. I.D. No.7206/LAD/PPS(1)/2007, dt.24.04.2007 of the Director, Local Administration Deptt., Puducherry.
2. G.O.Ms.No. 23A/LAS/2007, dt.15.06.2007 of Local Administration Secretariat, Puducherry.

ORDER:

The Government has constituted a Three Member Committee in G.O.Ms.No.53/LAS/2007, dt. 19.01.2007 to examine the demands of the Service Associations and to give recommendations to the Government. The Committee has submitted its report to the Government on 12.04.2007. The Government after detailed examination of the recommendations, is pleased to accord approval for the revision of scale of pay of the posts of Deputy Surveyor, Field Surveyor and Field Assistant in all the Municipalities and Commune Panchayats in the Union Territory of Puducherry as follows **with effect from 01.01.1996.**

Sl. No.	Name of the post	Existing scale of pay	Revised scale of pay
1.	Deputy Surveyor	Rs.4,000 -100-6,000	Rs.4,500 -125-7,000
2.	Field Surveyor	Rs.3,050-75-3,950-80-4,590	Rs.4,000 -100-6,000
3.	Field Assistant	Rs. 2,550-55-2,660-60-3,200	Rs.3,050-75-3,950-80-4,590

2. The expenditure shall be met from the own funds of the Municipality and Commune Panchayat concerned.

/By Order of the Lieutenant-Governor/

-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)

GOVERNMENT OF PUDUCHERRY
ABSTRACT

Local Administration Secretariat – Revision of Pay scales of the Revenue staff in all the Municipalities and Commune Panchayats in the Union Territory of Puducherry – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.28/ LAS/ 2007

Puducherry dated 15.06.2007

- READ: 1. I.D. No.7206/LAD/PPS (1)/2007, dt.24.04.2007 of the Director, Local Administration Deptt., Puducherry.
2. G.O.Ms. No. 23A/LAS/2007, dt.15.06.2007 of Local Administration Secretariat, Puducherry.

ORDER:

Approval of the Government is conveyed for the revision of the scale of pay of Revenue staff in all the Municipalities and Commune Panchayats in the Union Territory of Puducherry **with effect from 01.01.1996** as follows:

Sl. No.	Name of the post	Existing scale of pay	Revised scale of pay
1.	Assistant Revenue Officer Grade I	Rs.5,500-175-9,000	Rs.6,500-200-10,500
2.	Assistant Revenue Officer Grade II	Rs.4,500 -125-7,000	Rs.5,000 -150-8,000
3.	Revenue Inspector	Rs.4,000 -100-6,000	Rs.4,500 -125-7,000
4.	Bill Collector Grade I	Rs.3,050-75-3,950-80-4,590	Rs.4,000 -100-6,000
5.	Bill Collector Grade II	Rs.2,750-70-3,800-75-4,400	Rs.3,200-85-4,900
6.	Bill Collector Grade III	Rs. 2,550-55-2,660-60-3,200	Rs.3,050-75-3,950-80-4,590

2. The expenditure shall be met from the own funds of the Municipality and Commune Panchayat concerned.

// By Order //

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Revision of scale of pay of the post of Draughtsman Grade II, Electrician, Helper to Electrician, Helper to Mechanic (Auto), Gangman and Mason in Municipalities and Commune Panchayats Corrigendum – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.29/ LAS/ 2007

Puducherry dated 15 .06.2007

READ: G.O. Ms. No. 3/LAS/2007, dt.05.04.2007 of
Local Administration Secretariat,
Puducherry.

CORRIGENDUM

In the G.O. read above, the following shall be substituted in para 2 namely:-
“the revision of pay scale of the following posts shall take effect from 01.01.1996 instead of with immediate effect”.

/By Order of the Lieutenant-Governor/

**-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)**

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Amalgamation of the post of Overseer Grade I and Grade II and revision of pay scales of Draughtsman Grade II – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O. Ms.No.36/LAS/2007

Puducherry, dt.03.07.2007

- READ:** 1. G.O.Ms.No.3/LAS/2007, dt.5.04.2007 of Local Administration Secretariat, Puducherry.
2. G.O.Ms.No.4/LAS/2007, dt.5.04.2007 of Local Administration Secretariat, Puducherry.
3. G.O.Ms.No.29/LAS/2007, dt.15.06.2007 of Local Administration Secretariat, Puducherry.
4. I.D.No.5163/LAD/PPS(1)/2007, dt.18.06.2007 of Local Administration Department, Puducherry.

ORDER:

In partial modification of the Government Orders 1st and 2nd read above approval of the Government is conveyed as follows:-

- (a) The scale of pay of the Overseer Grade II re-designated as Overseer shall be Rs.4,000-100-6,000.
- (b) The scale of pay of Overseer Grade I/Draughtsman Grade II shall be Rs.5,000-150-8,000 and re-designated as Draughtsman Grade II .

All other conditions in the G.Os cited remains unchanged.

// By Order //

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Redesignation of the post of Chainman as Field Assistant in Oulgaret Municipality – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.49/ LAS/ 2007

Puducherry dated 31.08.2007

- READ:**
1. G.O.Ms.No.70/90/LAS, dt.14.03.1990 of the Development Department (LA), Puducherry.
 2. G.O.Ms.No.27/LAS/2007, dt.15.06.2007 of the Local Administration Secretariat, Puducherry.
 3. ID.Note File No. 18678/LAD/PPS(1)/2007, dt.23.08.2007 of Local Administration Department, Puducherry.

ORDER:

Approval of Government is accorded for the re-designation of the post of Chainman as Field Assistant in the scale of pay of Rs.3,050-75-3,950-80-4,590 in the Oulgaret Municipality with immediate effect.

/By Order of the Lieutenant-Governor/

**-Sd/-
(K. NAGALINGAM)
Under Secretary to Government (LA)**

GOVERNMENT OF PUDUCHERRY
ABSTRACT

Local Administration Secretariat – Re-designation of the post of Tracer as Overseer in Puducherry Municipality – Addendum – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.55/ LAS/ 2007

Pondicherry, dated 27.09.2007

READ: G.O.Ms.No.5/LAS/07, dt.05.04.2007 of
Local Administration Secretariat, Pondicherry.

A D D E N D U M

ORDER:

In the G.O. read above the following shall be added in para 2 namely:- ***“re-designation of post shall take effect from 01.01.1996”***.

// By Order //

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVERNMENT (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Redesignation of the post of Maistry (Works) as Work Inspector in Local Bodies– Notional fixation of Pay – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.77/ LAS/ 2007

Pondicherry, dated 20.11.2007

- READ: 1. G.O.Ms.No.48/LAS/2007, dt.01.12.2006 of the Local Administration Secretariat, Pondicherry.
2. I.D. Note File No.6910/LAD/PPS(1)/07, dt. 13.06.07 of Local Administration Department, Pondicherry.
3. I.D. Note File No.147772/LAS/A1/07, dt. 15.11.2007 of Local Administration Secretariat, Pondicherry.

ORDER:

Proposal has been received from the Local Administration Department based on the demands raised by the Employees Association for granting Notional Fixation of Pay to the post of Work Inspectors carrying the scale of pay of Rs.3,050-75-3,950-80-4,590 with effect from 10.08.1992 without payment of arrears from 10.08.1992 to 31.12.2005 instead of the effecting from 01.01.2006.

2. The proposal has been examined in detail and in partial modification of the orders 1st cited, approval of Government is conveyed for redesignation of 51 posts of Maistry (Works) as Work Inspector in the scale of pay of Rs.3,050-75-3,950-80-4,590 w.e.f. 01.01.1996 with the benefit of notional fixation and without payment of arrear from 01.01.1996 to 31.12.2005.

// By Order //

-Sd/-

(K. NAGALINGAM)

UNDER SECRETARY TO GOVERNMENT (LA)

**GOVERNMENT OF PUDUCHERRY
ABSTRACT**

Local Administration Secretariat – Redesignation and prescription of scale of pay to the post of Stenographer in Local Bodies – Retrospective effect – Orders – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No.87/LAS/2007

Pondicherry, dated 27 .12.2007

READ: G.O.Ms.No.39/LAS/03, dt.08.07.2003 of the
Local Administration Secretariat, Pondicherry

ORDER:

In the G.O. read above orders were issued for the redesignation and prescription of scale of pay to the post of Stenographer Grade II in the scale of pay of Rs.5,000-150-8,000 and Stenographer Grade III in the scale of pay of Rs.4,000-100-6,000 to derive benefits of pay and promotional / financial upgradation w.e.f. the date of issue of the G.O. i.e., from 08.07.2003.

2. The Stenographers of the Local Bodies have represented that the date of the redesignation and prescription of pay scales may be effected from 01.01.1996 on par with the scale of pay of the post of Stenographer in Government Departments instead of 08.07.2003.

3. The request of the Stenographers of the Local Bodies was examined and in order to remove the anomaly from the dates fixed for the redesignation and prescription of scale of pay, it is proposed to give retrospective effect from 01.01.1996.

4. Accordingly, approval of the Government is hereby conveyed for the redesignation and prescription of scale of pay to the post of Stenographer in Local Bodies to the order read above with effect from 01.01.1996 instead of 08.07.2003.

// By Order //

-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PUDUCHERRY

ABSTRACT

Local Administration Secretariat – Amalgamation of the posts of Office Manager Grade-I and Grade-II as Office Manager in Municipalities and Commune Panchayats – Date of effect – Corrigendum – Issued.

LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms. No. 98/LAS/2008

Puducherry, dated 20.02.2008

READ: G.O.Ms.No.26/LAS/2007, dt.15.06.2007 of
Local Administration Secretariat, Puducherry.

CORRIGENDUM

In the G.O. read above the following shall be substituted in para (1) namely: “Amalgamation of the post of Office Manager Grade-I in the scale of Rs. 5500-175-9000 and Office Manager Grade-II in the scale of pay of Rs.4500-125-7000 as Office Manager in the scale of pay of Rs.5500-175-9000 with effect from 01.01.96, instead of Amalgamation of the post of Office Manager Grade-I in the scale of pay of Rs. 5500-175-9000 and Office Manager Grade-II in the scale of pay of Rs. 4500-125-7000 as Office Manager in the scale of pay of Rs. 5500-175-9000 with immediate effect”.

//By Order //

**-Sd/-
(K. NAGALINGAM)
UNDER SECRETARY TO GOVT. (LA)**

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ASSISTANT

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Junior Assistant
2. Number of posts	144 (one hundred and forty-four) Subject to variation dependent on work-load.
3. Classification	Group 'C'-(Ministerial).
4. Scale of pay	Rs. 950-20-1,150-EB-25-1,500.
5. Whether selection post or non-selection post	Not applicable.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/Commune Panchayat/Government Servants up to 40 years in accordance with the orders or instructions issued by the Government provided such Government servants working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	Essential: Successful completion of Apprentices Training under Apprentices Training Scheme of the Pondicherry Government in the Grade of Clerk (General).
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Two years.

<p>11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.</p>	<p>Direct recruitment</p> <p>(i) 80% from candidates who have successfully completed Apprentices Training under the Apprentices Training Scheme of the Government of the Pondicherry in the Trade of Clerks (General); and</p> <p>(ii) 20% through a Competitive Examination to the General Category of Group 'D' employees viz. Peon, Watchman and Sanitary Worker borne in regular establishment and have completed 3 years of regular-service failing which from the candidates who have successfully completed Apprentices Training under the Apprentices Training scheme of the Government of Pondicherry.</p> <p>Note: The composite of Group 'D' employees for common category shall mean and include Attenders, Peons, Sanitary Assistants, Sanitary Helpers and the like who have not been linked with any line of promotion in local bodies where they are working.</p>
<p>12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.</p>	<p>Not applicable.</p>
<p>13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.</p>	<p>(1) Chairman of Municipal Council ... Chairman</p> <p>(2) Two Members of Municipal Council duly nominated. ... Members</p> <p>(3) Commissioner of the Municipality ... Member</p>
<p>14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment</p>	<p>Does not arise.</p>
<p>15. Remarks</p>	<p>Nil.</p>

(By Order of the Administrator)

-Sd-

(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.23/LAS/99, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.49, dated 10th March 1982 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No. 13 of 30th March 1982, relating to the posts of Store-keeper Grade-II, Stenographer (Junior Grade), Private Branch Exchange Operator, Store-keeper Grade-III, Driver (HMV) and Driver (LMV/MMV) and also in supersession of the Notification issued in G.O. Ms. No. 74, dated 5th March 1983 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No.19 of the 10th May 1983, relating to the posts of Stenographer(Senior Grade), save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER (SENIOR GRADE)

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of the Local Admn. Secretariat)

1. Name of the post	Stenographer(Senior Grade)
2. Number of post	1 (One) Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted - Ministerial.
4. Scale of Pay	Rs. 4,500-125-7,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable.
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	No.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from among Stenographers (Junior Grade) who have completed 5 years of continuous service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) ... Chairman Deputy Director (Municipal Administration) ... Member Commissioner, Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.
15. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER (JUNIOR GRADE)

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of the Local Admn. Secretariat)

1. Name of the post	Stenographer (Junior Grade)
2. Number of posts	3(Three) Subject to variation dependent on work-load.
3. Classification	Group 'C' Non-Gazetted - Ministerial.
4. Scale of Pay	Rs. 4,000-100-6,000.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No.
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangti Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>Essential:</p> <p>(i) A pass in S.S.L.C (or) equivalent.</p> <p>(ii) A pass in Stenography in Lower Grade.</p> <p>(iii) A pass in Typing in Tamil (or) Telgu or Malayalam and pass in Typing in English in Higher Grade.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No. Educational Qualifications: As in the Column 12.
10. Period of probation, if any	Two years (for direct recruits).
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the Grade of Junior Assistant who have passed Stenography and Typewriting in English in Lower Grade and who have completed 3 years of continuous service in the post, failing which by direct recruitment. Note: They should Pass a special test in Shorthand at 80 words per minute for eligibility for promotion. The promotee shall also acquire qualification in Tamil (or) Telugu (or) Malayalam Typewriting and pass the Higher Grade Examination in English Typewriting on or before the completion of the period of probation.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Director (Local Administration) ... Chairman Deputy Director (Municipal Administration) ... Member Commissioner, Municipality ... Member
14. Remarks	Nil.

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT REVENUE OFFICER GRADE-I

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Assistant Revenue Officer Grade-I
2. Number of post	4 (Four) Subject to variation dependent on work-load.
3. Classification	Group 'C'.
4. Scale of pay	Rs. 1,640-60-2,600-EB-75-2,900.
5. Whether selection post or non-selection post	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation / transfer and percentage vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation without deputation allowance.
12. In case of recruitment by promotion/ deputation/ transfer is to be made.	(i) 50% by promotion from the grade of Assistant Revenue Officer Grade-II with five years of regular service in the grade. (ii) 50% by transfer and deputation of Municipal Officer Grade-I/ Panchayat Officer Grade-I/ Commissioner Grade-II of the Local Administration Department. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organization department of the Central Government shall ordinarily not to exceed three years.

13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition.	(1) Director of Local Administration ... Chairman Department. (2) Deputy Director ... Member (Municipal Administration), Local Administration Department. (3) Commissioner o f the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT REVENUE OFFICER GRADE-II

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Department (LA))

1. Name of the post	Assistant Revenue Officer Grade-II
2. Number of posts	4 (Four) Subject to variation depending on work-load.
3. Classification	Group 'C'.
4. Scale of Pay	Rs.1400-40-1,800-EB-50-2,300.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	Not applicable.
8. Educational and other qualifications required for direct recruits.	Not applicable.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
10. Period of probation, if any	Not applicable.
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by transfer on deputation without deputation allowance.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	(i) By promotion, from the post of Revenue Inspector/Office Manager Grade-III /Senior Assistant with five years of regular service in the grade; failing which; (ii) From the grade of Junior; Assistants, Bill Collector Grade-I with 10 years of regular service in the grade. (iii) Failing both by transfer and deputation of Municipal Officer Grade-II/ Panchayat Officer Grade-II/ Commissioner Grade-III of Local Administration Department. (Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of Central Government shall ordinarily not to exceed three years).

13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Director, Local Administration ... Chairman Department. (2) Deputy Director Municipal ... Member Administration, Local Administration Department. (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SANITARY MAISTRY GRADE-II

(Ref: Notification issued in G.O.Ms. No.1, dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Sanitary Maistry Grade-II
2. Number of posts	34 (Thirty-four) Subject to variation dependent on work-load.
3. Classification	Group 'C' (Non-Ministerial).
4. Scale of Pay	Rs. 825-15-900-EB-20-1,200.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	(i) A pass in S.S.L.C. or equivalent examination. (ii) A certificate from a recognized Institute in Sanitary Inspector's Course.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the Group 'D' employees possessing a pass in S.S.L.C. or equivalent with two years of regular service in the grade, failing which by promotion from the grade of Sanitary Worker who have passed VIII Standard with six years of regular service, and failing both by direct recruitment.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members of the Council duly nominated by the Council. ... Member (3) Commissioner of the Municipality ... Member
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment?	Does not arise.
15. Remarks	The existing designation Maistry Grade-II in Municipalities shall henceforth be designated as Sanitary Maistry Grade-II.

(By Order of the Administrator)

-Sd/-

(G. SEETHARAMAN)

UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.23/LAS/99, dated 4th June 1999)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf, and in supersession of the Notification issued in G.O.Ms.No.49, dated 10th March 1982 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No. 13 of 30th March 1982, relating to the posts of Store-keeper Grade-II, Stenographer (Junior Grade), Private Branch Exchange Operator, Store-keeper Grade-III, Driver (HMV) and Driver (LMV/MMV) and also in supersession of the Notification issued in G.O. Ms. No. 74, dated 5th March 1983 of the Local Administration Department, Pondicherry and published as Supplement to Gazette No.19 of the 10th May 1983, relating to the posts of Stenographer(Senior Grade), save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' posts of the Pondicherry Municipalities namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts Recruitment Rules, 1999.

(2) They shall come into force from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the various posts specified in column (2) of the Schedule annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scale of pay.*—The number of said posts, their classification and the scales of pay attached thereto shall be as classified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the Schedules.

5. *Disqualifications.*—(1) No person,—

(c) Who has entered into or contracted a marriage with a person having a spouse living; or

(d) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any posts unless he is a citizen of India.

6. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule(1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

9. *Power to relax.*—Where the Government, is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. *Savings.*—Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRIVER (HMV)

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of Local Admn. Secretariat)

1. Name of the post	Driver (HMV)
2. Number of posts	25 (Twenty-Five) Subject to variation dependent on work-load.
3. Classification	Group –C-Non-Gazetted -Technical.
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590.
5. Whether selection post or non-selection post?	Non-Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/Commune Panchayat/Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>Essential:</p> <p>(i) A pass in Standard-VIII;</p> <p>(ii) Must possess a valid driving licence Heavy Motor Vehicles.</p> <p>(iii) Two years practical experience in the type of work.</p>

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualification: Yes.
10. Period of probation, if any	Two years (for direct recruits).
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the post of Cleaner with 5 years continuous service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal ... Chairman Council. (2) Two Members of ... Members Council duly nominated by the Council. (3) Commissioner of the ... Member Municipality.
14. Remarks	Nil.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRIVER (LMV/ MMV)

(Ref: Notification issued in G.O.Ms. No.23 dated 04.06.1999 of Local Admn. Secretariat)

1. Name of the post	Driver (LMV/ MMV)
2. Number of posts	25 (Twenty-Five) Subject to variation dependent on work-load.
3. Classification	Group –C-Non-Gazetted-Technical.
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590.
5. Whether selection post or non-selection post?	Non-Selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No.
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>Essential:</p> <ul style="list-style-type: none">(i) A pass in Standard-VIII;(ii) Must possess a valid driving licence LMV/MMV.(iii) Two years practical experience in the type of work.

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualification: Yes.
10. Period of probation, if any	Two years (for direct recruits).
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grade of Cleaner with 5 years experience in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	(1) Chairman of the Municipal Council. ... Chairman (2) Two Members of Council duly nominated by the Council. ... Members (3) Commissioner of the Municipality. ... Member
14. Remarks	Nil.

(By order of the Lieutenant – Governor)

-Sd/-
(B. SANTHANAKRISHNAN)
Under Secretary to Govt. (LA)

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT
(G.O.Ms. No.37/2004-05/LAS, dated 02.11.2004)
NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of the terms and conditions prescribed for the post of Driver (HMV) in Schedule-VIII and Driver (LMV/MMV) in Schedule-IX issued *vide* G.O.Ms. No. 23/LAS/99, dated 4th June, 1999 of the Local Administration Secretariat, Pondicherry save as respects things done or omitted to be done, the Lieutenant-Governor, Pondicherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Driver in all the Municipalities in the Union Territory of Pondicherry namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities Group 'C' posts of Driver (Grade-I, II and III) Recruitment Rules, 2004.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the posts specified in column (1) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classification and scales of pay.*—The number of said posts, their classification and the scales of pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedules annexed hereto.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (15) of the said Schedules.

5. *Disqualifications.*—(1) No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he/ she is a citizen of India.

6. *Appointing authority.*—All appointment to Municipal services shall be made by the Municipal Council.

7. *Probation.*—Any person appointed under these rules shall, from the date on which he joins duty be on probation for a period of two years.

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with those rules.

8. *Prescription of departmental test.*—(1) The Government may, by special or general order, prescribe any Departmental Test for the posts included in the Schedule annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such Departmental Test, if any, prescribed under sub-rule (1), before the end of the probation period.

9. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in any post carrying the scale of pay of Rs.4,500-125-7,000 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

10. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

11. *Savings.*—Nothing in these rules shall the affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the rules framed or orders issued by the Government from time to time.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DRIVER GRADE-III

(Ref: Notification issued in G.O.Ms. No.37 dated 02.11.2004 of Local Admn. Secretariat)

1. Name of the post	Driver Grade-III
2. Number of posts	31 (Thirty-one)(2004) Subject to variation dependent on work-load.
3. Classification	Group –C-Non-Ministerial-Non-Gazetted.
4. Scale of Pay	Rs. 3,050-75-3,950-80-4,590.
5. Whether selection post or non-selection post?	Non-Selection
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Not applicable
7. Age limit for direct recruits	<p>Between 18 and 32 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the Local Bodies will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>In respect of posts, the appointment to which are made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) Should have passed VIII Standard or its equivalent</p> <p>(ii) Should possess a valid Heavy/ Medium /Light motor Vehicle License, Tractor Driving Licence with an endorsement for driving with a Trailer and Road-roller Driving Licence; and</p> <p>(iii) Should pass the competent test conducted by this administration.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational and technical qualification: Yes.
10. Period of probation, if any	Two years.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the grades of Cleaner, Peon, Watchman, Caretaker and Sanitary Worker holding the post carrying regular scale of pay with five years of regular and continuous service in the grade and who possess a valid HMV/MMV/LMV Licence, Tractor with Trailer Driving Licence and Road-roller Driving Licence, subject to passing of the competent test in Driving Traffic Regulation and Location faults and carry out minor running repairs including change of wheels conducted by this administration.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>Departmental promotion Committee / Authorities for selection of candidates for Group 'C' posts:--</p> <p>(1) Chairman of the Municipal Council. ... Chairman</p> <p>(2) Two Members of the Council duly nominated by Council. ... Member</p> <p>(3) Commissioner of the Municipality ... Member</p> <p>(4) Executive Engineer/Assistant Engineer (Mechanical), Pondicherry Municipal Workshop or Executive Engineer, Government Automobile Workshop. ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	Nil.

(By order of the Lt. Governor)

-Sd/-
K. JAYAVELU
 UNDER SECRETARY TO GOVT. (LA)

GOVERNMENT OF PONDICHERRY
DEVELOPMENT DEPARTMENT (LA)
(G.O.Ms. No. 1/95-96/LAS, dated 3rd April 1995)

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 114 of the Pondicherry Municipalities Act, 1973 (No. 9 of 1973) and all other powers enabling him in this behalf and in supersession of notification issued under G. O. Ms. No. 49, dated 3-10-1982 and G. O. Ms. No. 74, dated 5-3-1983 of the Local Administration Department, Pondicherry and published in the Extraordinary Gazette No.13, dated 30-3-1982 and Gazette No. 19, dated 10-5-1983 save as respects things done or omitted to be done, the Administrator, Pondicherry, hereby makes the following rules, namely:-

1. *Short title and commencement.*—(1) These rules may be called the Pondicherry Municipalities (Recruitment) [Amendment] Rules, 1994.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*—These rules shall apply to recruitment and appointment to the various posts specified in column (2) of the Schedules annexed hereto and as are in existence in the respective Municipalities of this Union Territory.

3. *Number of posts, their classifications and scales of pay.*—The number of the said posts, their classifications and the scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age limit and other qualifications.*—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 15 of the said schedules.

5. *Disqualifications.*—No person,—

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts;

Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(2) No person shall be eligible for appointment to any post unless he is a citizen of India.

6. *Authorities for making selection of candidates.*—(1) Selection of candidates for appointment to all posts carrying the scale of pay of Rs. 950-20-1,150-EB-25-1,500 and below shall be made by a Selection Committee consisting of the Chairman of the Municipal Council as Chairman, two members of the Municipal Council duly nominated by the Municipal Council and the Commissioners of the Municipality as members. The selection made by the Selection Committee shall be given effect to after it is approved by the Municipal Council.

(2) In respect of posts other than those specified in sub-rule(1), selection of candidates for appointment shall be made by a Selection Committee consisting of the Director of Local Administration Department as Chairman, Deputy Director (Municipal Administration), Local Administration Department and the Commissioner of the Municipality concerned as members. The Director of Local Administration Department, if he deems it necessary may co-opt any officer of the Government or the Municipality to be a member of the Selection Committee for selection of candidates to any post of the Municipality.

(3) The Selection Committee referred to under sub-rule (1) and sub-rule (2), if considered necessary, may conduct any written test or viva voce tests or both the tests for selection of candidates for any post.

(4) Whenever vacancies arise in respect of posts covered under sub-rule (2), the Commissioner shall send necessary proposals to the Director of Local Administration Department for selection of suitable candidates for filling up of the post.

7. *Appointing authority.*—All appointments to Municipal Services shall be made by the Municipal Council.

8. *Probation.*—Any person appointed under these rules shall from the date on which he joins duty be on probation for a period of two years:

Provided that a person who have already commenced probation in a category before the commencement of these rules shall complete his probation in accordance with these rules.

9. *Prescription of departmental test.*—(1) The Government may by special or general order, prescribe any departmental test for any category of posts included in the Schedules annexed to these rules.

(2) A person who has already commenced probation in a category before the commencement of these rules may be required to pass such departmental test, if any, prescribed under sub-rule (1), before the end of the probation period.

(3) The Government may, by general or special order exempt any class or category of persons from passing the departmental test.

10. *Appointment on compassionate grounds.*—The Municipal Council may appoint the son or daughter or near relative of a Municipal servant who has died while in service or of a Municipal servant retired on medical grounds in a post carrying the scale of pay of Rs.1400-40-1,800-EB-50-2,300 and below, subject to such terms and conditions, as may be specified by the Government, by a general or special order.

11. *Power to relax.*—Where the Government is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

12. *Savings.*—Nothing in these rules shall affect,—

(a) the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the rules framed or orders issued by the Government from time to time.

(b) The appointments and promotions already made in accordance with the rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ELECTRICIAN

(Ref: Notification issued in G.O.Ms. No.1 dated 03.04.1995 of the Development Dept. (LA))

1. Name of the post	Electrician
2. Number of post	6 (Six) Subject to variation dependent on work-load.
3. Classification	Group 'C'- (Technical)
4. Scale of Pay	Rs.950-20-1,150-EB-25-1,500.
5. Whether selection post or non-selection post?	Non-selection.
6. Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	No
7. Age limit for direct recruits	<p>Between 18 and 30 years (Relaxable for Municipal/ Commune Panchayat/ Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than three years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p> <p>In the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.</p>
8. Educational and other qualifications required for direct recruits.	<p>(i) A pass in S.S.L.C. or equivalent examination;</p> <p>(ii) Craftsmanship Certificate in the trade of Wireman/ Electrician issued by a recognized I.T.I. and two years practical experience in the relevant trade.</p>
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Educational qualifications: Yes.
10. Period of probation, if any	Two years.

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	By promotion, failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	By promotion from the post of Assistant Electrician (Helper) having the educational qualifications prescribed for direct recruits and two years of regular service in the grade.
13. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	<p>(1) Director, Local Administration ... Chairman Department.</p> <p>(2) Deputy Director Municipal ... Member Administration, Local Administration Department.</p> <p>(3) Commissioner of the Municipality ... Member</p>
14. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Does not arise.
15. Remarks	The Grade 'Electrician' replaces the existing nomenclature Electrician Grade-I (Rs.950-1,500) and Electrician Grade-II (Rs. 950-1,400).

(By Order of the Administrator)

-Sd/-
(G. SEETHARAMAN)
UNDER SECRETARY TO GOVT. (LA)